



Instructions: This form is to be used by undergraduate engineering students wishing to enroll in graduate level courses. In order for this petition to be considered, the student must\*\*:

- Have a minimum of a 3.0 cumulative GPA
- Have senior standing during the semester they wish to enroll in graduate level classes
- Not be enrolled in more than 18 credit hours of combined UG/Grad coursework for the semester
- Must not exceed the limit of 12 credit hours of total graduate coursework allowed as an undergraduate

Students must submit this form to the Office of Graduate Studies **no later** than the last day to add/drop for the semester and **no sooner** than the first day of registration. The form will be reviewed and if approved, the student will be administratively added to the **graduate level courses** by the registrar's office.

**PERSONAL INFORMATION:**

Last name	First Name	Middle Initial
SMU student ID number	Email address	Preferred phone number

**ACADEMIC INFORMATION:**

Current cumulative GPA	Major	Expected graduation date	
Class standing (for semester of petition)			
List ALL courses you will enroll in during the semester (graduate and undergraduate)			
Course number	Course Name	Credit hours	Semester / year

**REQUIRED SIGNATURES**

<b>Undergraduate advisor - Print name</b>	<b>Undergraduate advisor - Signature</b>
<b>Graduate program director - Print name</b>	<b>Graduate program director -Signature</b>

**Student acknowledgement:**

I acknowledge that the dual degree program requires that I earn a minimum grade of "B" in all graduate-level coursework, and that I must still apply and be admitted to the graduate program before I am considered a graduate student. I understand that no more than 12 credit hours of graduate coursework taken as an undergraduate can be counted towards a graduate degree. **Only 6 of these 12 credits can also be used towards the undergraduate degree.** *Permission to enroll in graduate course work is not a guarantee of graduate program admission. Students retain their undergraduate student status until they graduate with their Bachelor's degree, apply for, and are admitted to a graduate degree program.* I certify that all answers and statements are true and complete to the best of my knowledge.

\*\* The Dean's approval is required for any exceptions to these rules.

<b>Student signature:</b>	
<b>Dean's approval (only needed for exceptions to policy):</b>	