

## 2019-20 Graduate Academic Catalog Addendum – Effective 08/26/19

### About this Catalog Addendum

The updates listed in this document apply to the 2019-2020 Saint Martin's University Academic Catalog. In the entries below, page references are listed with a short description of where the new information should be inserted. Students are encouraged to contact their academic advisor or program chair in the event they have any questions regarding changes in program requirements.

#### **PH.D. IN LEADERSHIP STUDIES PROGRAM:**

As Saint Martin's first doctoral program, Leadership Studies provides a way in which to bring our Benedictine Liberal Arts approach to undergraduate degree to a doctoral degree. Saint Martin's University is recognized for our student/faculty relationships, engagement, and collaborative approach. Our intent is to offer a rigorous yet practical course of study grounded in prevailing theory and a social change/transformation orientation. The design of the program is to empower the next generation of researchers, scholars, and practitioners to make significant contributions to the field of leadership studies while addressing the pressing need for leadership in today's world.

**Leadership Core Curriculum** (18 credits) The core studies leadership through interdisciplinary and multicultural lenses. The design intentionally invites doctoral students to explore, begin to understand, and critically examine concepts, values, ethics, competencies, and theories that provide foundational perspectives on leadership. The coursework and faculty encourage students to develop, examine, and critically explore strategies and ways of implementing philosophies to their work within their organizations and their potential to lead.

**Concentration Curriculum** (15 credits) Graduate level coursework in leadership drawn from Saint Martin's University graduate programs in Teaching and Learning (MEd/MIT), Business Administration and Accountancy (MBA, MAcc), Counseling, (MAC), and Higher Education and Student Affairs (MEd). Faculty in these programs approve courses for the Concentration Curriculum.

**Research Curriculum** (9 credits) (Prerequisite: meet graduate level prerequisite of Introduction to Research class) Graduate level course work focused on gaining an understanding of qualitative and quantitative methodologies and specialization in advanced methodology chosen for dissertation research.

**Dissertation Research** (9 credits) (Prerequisite: Candidacy met by successful completion of Comprehensive Exam Process determined by faculty) Dissertation Proposal and Dissertation expectations met with Dissertation Chair

## **Ph.D. in LEADERSHIP STUDIES REQUIREMENTS**

### **Leadership Core Requirements (18 semester hours)**

- LD 801 Multi-disciplinary Perspectives of Leadership & Practice (3)
- LD 802 Philosophies of Knowledge Acquisition and Research (3)
- LD 803 Political, Economic, and Social Understandings of Leadership (3)
- LD 804 Past, Present, and Current Leadership Theories – Future Possibilities (3)
- LD 805 Leadership through the Lens of Power, Freedom, and Change (3)
- LD 806 Applied Leadership Practices (Doctoral Internship) (3)

### **Concentration Requirements (15 semester hours)**

Options to be determined by faculty teaching in current graduate programs and approved by your advisor/instructor. Transfer graduate credits can also count in this area.

### **Research Requirements (9 semester hours)**

#### **Required**

- LD 810 Applied Statistics & Quantitative Research Methods (3)
- LD 811 Qualitative Research Methods (3)

#### **Choose One of the following (choose what needed for dissertation) – (3)**

- LD 901 Advanced Quantitative Research Methods OR
- LD 902 Advanced Qualitative Research Methods OR
- LD 903 Action Research Methods OR
- LD 904 Historical Research Methods

### **Dissertation Requirements (9 semester hours)**

- LD 910 Dissertation Proposal (3)
- LD 911 Dissertation I (3)
- LD 912 Dissertation II (3)

### **Application Deadline**

*Modified Cohort Program that begins only once a year: cohort begins summer semester*

Application deadline

April 1

### **ADMISSION REQUIREMENTS**

Applicants must submit all of the required materials for university graduate admission (see the graduate admission section of the catalog) plus the following program specific materials:

- Master's degree from a regionally accredited institution
- GRE or MAT exam
- A minimum of three letters of recommendation sent directly from the letter writer to the university (two of which should be from a faculty member who can speak to academic readiness for a doctoral degree).
- A written statement of three to five pages (typed/double spaced) in which applicants describes their preparation for the program, reasons for desiring entrance into the program, reasons for desiring entrance into the program, and career objectives.

All application forms, letters of recommendation, and fees should be mailed/emailed to:

Office of Graduate Admissions  
Saint Martin's University

5000 Abbey Way SE

Lacey, WA 98503-7500

gradstudies@smartin.edu

After all materials are received, the applicant's file will be reviewed. Students whose backgrounds closely match program objectives will be requested to submit a 3-5 page paper responding to an assigned article

and then called for a prospective student interview. Upon completion of the interview process, the department will notify the student of their status. Possible outcomes include unconditional admission, conditional admission, or non-acceptance at any stage in the process. Once application materials are submitted, they become the property of the university, and cannot be returned.

## **Ph.D. IN LEADERSHIP STUDIES: ACADEMIC POLICY**

Degree candidates must maintain a GPA of 3.0 or higher. Although candidates are expected to receive a grade of at least a 'B' in all courses, they must earn at least grade of 'C' (2.00) in each program course, including pre-program requirements. Candidates who receive a 'C-' in any course required by their program are required to retake the course. Candidates who receive two grades of 'C-' or lower in any program course, or whose overall grade point average falls below 3.0 (a 'B' average), will be automatically withdrawn from the program. Candidates may reapply to for reinstatement to the program when grade discrepancies have been rectified. The time limit for completion of degree requirements is seven years.

### **Ph.D. in Leadership Studies Degree Requirements**

Candidates plan courses of study in consultation with a program advisor. That course plan may not be changed without prior approval.

A candidate working toward a Ph.D. degree in Leadership Studies must be accepted as a degree candidate. To be a degree candidate, the student must complete the following:

- Have completed the leadership studies core curriculum with their cohort.
- Be in good standing.
- Have earned a cumulative grade point average of 3.0.
- Successfully completed their expectations regarding comprehensive review of their candidacy (exam or other review established by the faculty).
- Formed a dissertation committee (chairperson chosen and committee members identified with the chairperson).

Degree candidates must complete an approved course of 51 semester hours to secure their degree.

### **Transfer Credit**

Twelve semester hours of graduate work may be transferred, provided the work fits the program plan; is recommended by the program advisor; is approved by the CEC Dean; and carries a grade of 'B' or better. All course substitution and waiver forms must be approved by the committee and Dean during the first semester of entrance to the program.

Students applying for program admission must request to have previously earned graduate credits considered for transfer into the program prior to admission.

Students already enrolled in the doctoral program must receive the appropriate approvals for transfer credit prior to enrolling in the courses to be transferred.

## **DOCTORAL DEGREE IN LEADERSHIP STUDIES COURSES**

### **LD 801 Multi-disciplinary Perspectives of Leadership & Practice (3)**

This course provides an essential understanding of leadership and authority and is designed as well to generate personal insights into one's own patterns of response to social forces and skills for leadership. The course has a strong experiential component that continually provides participants with opportunity to test and integrate their learning with experience.

### **LD 802 Philosophies of Knowledge Acquisition and Research (3)**

This particular course sets the stage for subsequent courses that focus on specific research methods. The course focuses on different thinking about the nature of knowledge (sometimes referred to as epistemology) and the different types of research designs and methods that tend to be associated with different epistemologies. The course also demonstrates that the sorts of conceptual disagreements found in the social sciences also can be found in leadership practice. Finally, the course gives students an opportunity to hone their writing and presentation skills and diagnose any difficulties they may have with writing and making oral presentations at the start of their doctoral work. Once aware of any communication-related problems they have, students can use the Ph.D. program to correct diagnosed difficulties. Prerequisite: LD 801

### **LD 803 Political, Economic, and Social Understandings of Leadership (3)**

The activities in this class are fundamental to effective, ethical leadership at any level. This course urges, pushes, and cajoles you to view things through different lenses than you might ordinarily use. The more lenses you master, the more tools you have at your disposal. This course provides several theoretical perspectives – in brief, the basic premises of the social science disciplines – through which to view organizational problems. Generally, at least one of these perspectives will be quite helpful to understanding and working toward a particular problem solution. Even when these particular perspectives do not fit exactly, the habit of looking at a problem in such a manner opens other viewpoints

and other possibilities. The course begins with the premise that organizational issues are messy and complex, and that they are generally too deeply rooted in economic, political, and cultural issues to allow a formulaic 1-2-3 resolution. The course also introduces the idea of a case study to formally examine an issue and to seek a solution unique to a particular case. Such an examination generally reveals the fact that, while cases may display similarities, each is unique enough to require a tailored solution. This insight requires all leaders to stay humble and nimble. Prerequisite: LD 802

### **LD 804 Past and Current Leadership Theories - Future Possibilities (3)**

This course provides an overview of foundational leadership theories. As a core program course, students will examine the foundations, current theories of the discipline, and trends of leadership theory as a whole. Students will obtain a firm understanding through thorough exploration of the strengths and weaknesses of various approaches in leadership studies and provide them with the knowledge required to continue research and analysis in the field. As with all courses in the Leadership Studies program, this course will employ an interdisciplinary approach in materials covered and examined. Prerequisite: LD 803

### **LD 805 Leadership through the Lens of Power, Freedom, and Change (3)**

This course will introduce critical ways of thinking about the concepts of power, freedom, and change within institutions. This course is an intersection of leadership and theories of difference. Philosophical, theoretical, and personal frameworks will be challenged and developed using multicultural/ diversity/ social justice and leadership lenses. Students will be invited to explore leadership within multicultural and global perspectives. Prerequisite: LD 804

### **LD 806 Applied Leadership Practices (Doctoral Internship) (3)**

Via a seminar combined with an internship, this course offers the opportunity for students to be engaged in an integral self and systems approach to leadership. Particular emphasis will be placed on the development of the "self-as-instrument" while attending to the complex dynamics that are present in the contemporary organizational context. The course blends an emphasis on mastery of conceptual frameworks with an experiential "theory-in-practice" orientation to learning. As such, students are offered an opportunity to bring an applied leadership perspective to their rigorous scholarly exploration of different dimensions of development commonly researched and encountered in the human and organizational condition. By Permission

### **LD 810 Applied Statistics & Quantitative Research Methods (3)**

This course provides instruction in a variety of quantitative research designs and select data collection and statistical analysis procedures appropriate to each design. In other words, this course will provide students with the statistical skills necessary to understand many of the important analytical procedures used in social scientific research. This course also serves as the prerequisite for the advanced quantitative methods course (LD 901).

### **LD 811 Qualitative Research Methods (3)**

This course considers the underlying philosophy of qualitative research, the type of research questions various methods appropriately address, and an overview of the major qualitative methodologies. Assignments provide guided practice in data collection, analysis, and presentation of research, moving gradually from less to more complex qualitative methodologies. Students acquire beginning skills in

qualitative research and are able to critically evaluate qualitative studies in the literature. This course also serves as the prerequisite for the advanced qualitative methods course (LD 902).

### **LD 901          Advanced Quantitative Research Methods (3)**

The purpose of this course is to help students develop the skills necessary to do high quality theoretically informed quantitative research. This is a statistic course in that we will calculate or derive equations. The emphasis for this course will be on applying quantitative analysis techniques on data to test ideas. This course assume that students have a knowledge of basic descriptive and inferential statistics. As such, this course requires students to have successfully completed the basic doctoral-level quantitative research methods course, LD 810 or an equivalent introductory statistics course. Any students not meeting this prerequisite will need the special approval of the instructor before formally enrolling in this course.

### **LD 902          Advanced Qualitative Research Methods (3)**

This class is designed to support students' skill development in conducting all the important steps necessary to complete a qualitative research project. In order to ensure that students have the opportunity to engage in the complete process of doing this kind of research, all students will conduct interviews, observations, document analysis, code, develop thematic units, conduct analysis and write a final paper that will inform the research topic under study. To complete all of this and prepare you for your individual dissertation work, it is essential that you begin your work immediately. Alongside work in the field, students will investigate qualitative research methods. Particular attention will be paid to two methods that support a very specific philosophy of qualitative inquiry. Both approaches take as their source the following: all meaning is actually a contested site of multiple practices, the social world in all its cultural and structural diversity is created and re-created through interaction, and that it is incumbent upon the researcher to understand the meaning that individuals give to their activity. All students are required to have taken a qualitative research class (LD 811 or equivalent) prior to enrollment in this class.

### **LD 903          Action Research Methods (3)**

This course will introduce students to action research, a form of self-reflective systematic inquiry by practitioners on their own practice. The goals of action research are the improvement of practice, a better understanding of that practice, and an improvement in the situation in which the practice is carried out. Topics include an analysis of collaborative and spectator forms of research, ways to identify problems to investigate, the selection of appropriate research methods, collecting and analyzing data, and ways to draw conclusions from the research. Prerequisite: LD 810 or 811, or equivalent.

### **LD 904          Historical Research Methods (3)**

This course will introduce students to historical research methods and familiarize students with the tools and techniques that historians use to study the past. Students will learn about the process of modern historical inquiry and gain a better understanding of the diverse resources that historians use to conduct research. The course will be structured on research methodology and the examination of how and why historians conduct research on the past. We will also examine how different historical resources can be used for historical research. By the end of the course, students will understand how to conduct research on past events and be familiar with the variety of physical and electronic resources available for historical research. Prerequisite: LD 810 or 811, or equivalent.

### **LD 910          Dissertation Proposal (3)**

Student works with dissertation chair (supported by committee members) to complete a proposal for dissertation research. Prerequisite: Pass Comprehensive Exam and completion of LD 901, LD 902, LD 903, or LD 904.

**LD 911          Dissertation I (3)**

Student works with dissertation chair (supported by committee members) to progress toward completion of dissertation research. Prerequisite: LD 910

**LD 912          Dissertation II (3)**

Student works with dissertation chair (supported by committee members) to complete research and write the dissertation. Prerequisite: LD 911.