

## **Intramural Sports Official**

Position Title: Intramural Sports Official

Job Type: Part-Time; Non-Exempt

Duration: 2016-2017 School year

Job Description: Officiate Intramural Team Sports including Flag Football, Basketball, Floorball, Soccer, Volleyball, and other Seasonal Team Sports. Work under the supervision of the Intramural Sports Coordinator(s) along with Director of Recreation Services. Attendance is required for all mandatory training(s) and evaluation sessions. Student sports officiating is a seasonal employment opportunity with scheduling based on performance evaluations.

### **Duties & Responsibilities:**

1. Provide Pre-game assistance
  - Assist in setting up equipment for designated sports.
  - Sign-in and collect student ID's of Intramural Teams.
  - Assist in examining facility for safety hazards.
2. Provide quality officiating during contests
  - Officiate activities in a professional manner enforcing the rules as judiciously as possible.
  - Oversee and ensure participation take place in a safe manner helping to minimize potential safety hazards.
  - Interact with players and coaches in a professional manner, and help mitigate and defuse potential conflicts.
3. Assist in post-game duties
  - Assist in completing any forms that are in need of completing.
  - Assist in closing down the activity area and collecting equipment at the conclusion of the beginning and/or weekend activities.
4. Be prepared to perform other duties and assist with special projects as assigned.

### **Knowledge / Skills Required for the Job:**

- Current SMU students in good standing are eligible for employment.
- Participation and Sports Officiating experience is preferred.
- A thorough knowledge of the Sports being officiated.
- Physical ability to keep up with the sports being officiated.
- Strong interpersonal skills.