FOOD & DRINK POLICY

I. Purpose

A. The O’Grady Library Food & Drink Policy attempts to balance our wish to create a welcoming and comfortable environment for students with the need to protect our collections and technology and maintain an atmosphere conducive to study. Food and beverages can damage library materials, furnishings, and equipment, as well as attract unwanted pests. Therefore, the following limited use of food and drink is permitted within the public areas of the library building.

II. Drink

A. All drinks must be in a container with a secure lid or cap.

B. Drinks are not permitted in the Special Collections Consulting Room when special collections or archival materials are being used.

III. Food

A. Food use is limited to snacks and wrapped items that do not leave a mess and that are for individual consumption only. Examples of snacks are candy bars, energy bars, nuts, pretzels, and cookies.

B. Food should not put materials at risk or be disruptive to others. Examples of non-acceptable food include greasy food, sticky food, aromatic food, fresh fruit, fast-food, open plates or take-out containers, any food delivered to the libraries, and any food brought in for group consumption.

C. No snacks or other food is permitted in the Special Collections Consulting Room.

D. Faculty and staff may order coffee and food service from campus catering for the Conference Room. The person sponsoring the meeting is completely responsible for ordering, paying for, and cleaning up after the service.

IV. Policy Enforcement

A. Non-compliant students will be asked to put away unacceptable food or to step outside to finish their uncovered beverage.

B. Patrons who disregard the policy may be subject to disciplinary action for violation of the Student Code of Conduct.

C. All Learning and Writing Center, Library, and Information Technology Services staff and work-study students are responsible for educating patrons about the policy and enforcing it.

D. Ample trash bins, both inside and outside the building, will be available.

E. The consumption of food for medical reasons is exempt from this policy.

V. Exceptions

A. Exceptions to the food and drink policy for special events may be approved by the Library Director.

*Endorsed October 25, 2011*