

# EXAMPLE CV

Address · Phone  
Email

[You may want to include an “objective” section or “professional summary” section at the top of your CV]

## EDUCATION

**MAY 2020 (PROJECTED GRADUATION)**

**MASTER OF ARTS IN COUNSELING, ST. MARTIN’S UNIVERSITY**

Completed Coursework: ● Counseling & Helping Relationships ● Group Counseling ● Foundations of Couple and Family Counseling ● Professional Orientation and Ethics ● Crisis, Trauma, Violence, and Abuse ● Contextual Dimensions of Couple and Family Counseling 1 ● Human Growth and Development ● GPA, Honors, ETC

EXAMPLE. Please list your own completed coursework

**MONTH YEAR**

**DEGREE EARNED, UNDERGRADUATE INSTITUTION**

GPA, awards, honors earned

## EXPERIENCE (RELEVANT PROFESSIONAL AND VOLUNTEER EXPERIENCE)

**DATES FROM – TO**

**JOB TITLE, COMPANY**

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

**DATES FROM – TO**

**JOB TITLE, COMPANY**

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

## SKILLS

- List any relevant skills, i.e.
- **Interpersonal Communication**
- **Computer Competencies:** Microsoft Office Suite, PsychConsult, EPIC, etc
- Strengths
- Strengths
- Strengths

## AREAS OF PROFESSIONAL INTEREST

You may want to use this area to highlight interest areas you wish to foster professional growth in during your Practicum placement, e.g:

“In beginning my career as a counselor, I seek to further my knowledge of evidence-based practices to serve adolescents in my community. My particular goals are to...”

“Through practicum placement with your agency, I wish to further my competency in social justice and anti-oppressive approaches in the counseling profession...”