

Master of Arts in Counseling Saint Martin's University

INTERNSHIP PLACEMENT APPLICATION

*Note: Internship sites may have a separate application to complete.
Please submit a copy of this application to the MAC office and to your internship site.*

- Cover letter
- Current Curriculum Vitae
- One reference letter
- A current unofficial transcript
- Proof of Liability Insurance (included with student ACA membership via My ACA), or **both** your active AAMFT membership **and** the AAMFT Professional Liability Insurance Card. The insurance coverage is free from both organizations when you are a registered member, however the AAMFT requires additional steps to become enrolled in the insurance, which may take 24-48 hours to process.

Name of Student: _____ Date: _____

Address: _____

Phone Number: _____ Email address: _____

Agency where you wish to complete your internship: _____

Supervisor name and licensure/credential: _____

Provide one **current** academic/professional reference outside of MAC faculty to be contacted in addition to the name of the individual who has provided a letter of reference.

Name	Relationship	Phone Number and Email
_____	_____	_____
_____	_____	_____

****FOR STUDENTS IN FALL 2018 COHORT AND THEREAFTER****

Course Completion Checklist:

- 508 Counseling and Helping Relationships
- 518 Group Counseling
- 528 Foundations of Couple and Family Counseling
- 538 Professional Counseling Orientation and Ethics
- 548 Crisis, Trauma, Violence and Abuse
- 558 Contextual Dimensions of Couple and Family Counseling I
- 568 Human Growth and Development
- 578 Impacts of Addictions
- 588 Assessment and Testing 1
- 598 Counseling Practicum
- 608 Research and Program Evaluation
- 618 Social and Cultural Diversity
- 628 Assessment and Testing 2
- 638 Family Structure and Family of Origin

Semester/Year Completed

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****FOR STUDENTS WHO BEGAN THE MAC PROGRAM PRIOR TO SUMMER 2018****

Course Completion Checklist:

Semester/Year Completed

- 520** Theories and Practice of Family Therapy I (*Now 528: Foundations of Couple and Family Counseling*) _____
- 540** Lifespan Development (*Now 568: Human Growth and Development*) _____
- 550** Treatment of Trauma and Abuse (*Now 548: Crisis, Trauma, Violence and Abuse*) _____
- 600** Diagnoses and Controversies in Psychopathology (*Now 588: Assessment and Testing 1*) _____
- 610** Clinical Assessment and Treatment Planning (*Now 628: Assessment and Testing 2*) _____
- 630** Treatment of Addictions and Co-Occurring Disorders (*Now 578: Impacts of Addictions*) _____
- 660** Complexities of Social Memberships (*Now 618: Social and Cultural Diversity*) _____

...AND (For MFT Track):

- 530** Theories and Practice of Family Therapy II
(Now 698: Contextual Dimensions of Couple and Family Counseling 2) _____
- 555** Theories and Practice of Conjoint Therapy (*Now 638: Family Structure and Family of Origin*) _____

...AND (For MHC Track):

- 500** Individual Therapy (*Now 508: Counseling and Helping Relationships*) _____
- 510** Group Therapy (*Now 518: Group Counseling*) _____

Please concisely respond to the following 4 questions in space provided.

1. What appeals to you about completing your internship at this particular agency?

2. What specific skills do you hope to learn and develop as a result of your internship experience?

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5. Please review this information <https://www.stmartin.edu/spiritual-community/our-catholic-benedictine-tradition> and <https://www.stmartin.edu/spiritual-community/our-catholic-benedictine-tradition/benedictine-values>, then briefly describe how you will engage and interact with clients and members of the community while upholding the Benedictine traditions at SMU.

Student Signature: _____ **Date:** _____

Signature of MAC Chair: _____ **Date:** _____