

Master of Arts in Counseling Saint Martin's University

SITE SUPERVISOR EVALUATION OF PRACTICUM TRAINEE PERFORMANCE

Many factors influence the effectiveness of a counselor. This form is designed to help supervisors evaluate and provide feedback about the performance of the student. At the start of the Practicum, please review the elements included. At the end of the semester, please evaluate the student in as many areas as have applied to their actual experience. Your comments are of particular value. Please make a review of this evaluation an important part of your ongoing supervision of the trainee.

Student Name: _____ **Supervisor Name:** _____

Practicum Site: _____ **Semester/Year:** _____

Directions: Circle a number that best evaluates the intern's performance on each at this point in time.

Professional Development	Poor		Adequate		Good	
1. Demonstrates a personal commitment in developing professional competencies	1	2	3	4	5	6
2. Invests time and energy in becoming a counselor	1	2	3	4	5	6
3. Accepts and uses constructive criticism to enhance self-development and counseling skills	1	2	3	4	5	6
4. Engages in open, comfortable, and clear communication with peer and supervisors	1	2	3	4	5	6
5. Recognizes own competencies and skills and shares these with peers and supervisors	1	2	3	4	5	6
6. Recognizes own deficiencies and actively works to overcome them	1	2	3	4	5	6
7. Completes case reports and records punctually and conscientiously	1	2	3	4	5	6

The Counseling Process	Poor		Adequate		Good	
8. Keeps appointments on time	1	2	3	4	5	6
9. Begins the interview smoothly	1	2	3	4	5	6
10. Explains the nature and objectives of counseling when appropriate	1	2	3	4	5	6
11. Is relaxed and comfortable in the session	1	2	3	4	5	6
12. Communicates interest in and acceptance of the client	1	2	3	4	5	6
13. Facilitates client expression of concerns and feelings	1	2	3	4	5	6
14. Is spontaneous in the session	1	2	3	4	5	6
15. Uses silence effectively in the session	1	2	3	4	5	6
16. Is aware of own feelings in the counseling session	1	2	3	4	5	6
17. Communicates own feelings to the client when appropriate	1	2	3	4	5	6
18. Facilitates realistic goal setting with the client	1	2	3	4	5	6
19. Employs judgment in the timing and use of different techniques	1	2	3	4	5	6
20. Terminates the session smoothly	1	2	3	4	5	6

Case Conceptualization	Poor		Adequate		Good	
21. Uses a systems approach to conceptualize cases	1	2	3	4	5	6
22. Demonstrates the ability to conceptualize clients utilizing a guiding theory	1	2	3	4	5	6
23. Develops an appropriate counseling treatment and/or intervention plan	1	2	3	4	5	6
24. Implements the use of appropriate interventions based on the assessment and goals	1	2	3	4	5	6
25. Uses strategies to provide access to community-based resources when applicable	1	2	3	4	5	6
26. Is perceptive in evaluating the effects of own counseling techniques	1	2	3	4	5	6
27. Demonstrates ethical behavior in counseling activity and case management	1	2	3	4	5	6

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Other Course Goals and Objectives	Poor		Adequate		Good	
	1	2	3	4	5	6
28. Can identify and implement pre- and post-session micro-skills	1	2	3	4	5	6
29. Displays an ability to synthesize issues of race, class, age, gender, sexual orientation and other group memberships in counseling	1	2	3	4	5	6
30. Demonstrates the ability to terminate or refer clients based upon client needs and student competencies (if applicable)	1	2	3	4	5	6

Additional comments and/or suggestions:

Direct Hours Completed (minimum 40): _____ Total Hours Completed (minimum 100): _____

Signature of On-Site Supervisor: _____ Date: _____

My signature below indicates that I have read the above report and have discussed the content with my on-site supervisor. It does not necessarily indicate that I agree with the report in part or in whole.

Signature of Practicum Trainee: _____ Date: _____