Directions to Students during English Placement Exam
Saint Martin’s University

Please note that you must have a Saint Martin’s University Student ID number to take the English Placement exam. This exam consists of a single essay question, which you will have 90 minutes to respond to. Take your time and write the best essay you can.

While taking the placement exam, if you attempt to open another window or press the “Tab” key, you will get locked out of the test. If you accidentally do either of these things, you’ll need to have an administrator unlock your computer. Similarly, you may not use the Copy & Paste function during the exam.

1. Open the Microsoft Edge browser and type “Accuplacer.org” into the address window. Click on “Fast Track” (bottom center).

2. A Privacy Policy page comes up. Read it and then click “Accept”.

3. Input your Student ID, last name, and date of birth. Then click “Next”.

4. On the next page, you are asked to provide additional personal information, including first name, address, e-mail, gender, and ethnicity. You should then click “Save”. If you don’t want email from this site, click the “prefer NOT” box.

5. You should then see a message that your test has been submitted for approval. Wait until other students in the class have reached this point.

6. The proctor will approve all the tests as a batch. It may take a few minutes for your exam to appear.

7. Your exam should open automatically. Follow the instructions on the page and begin writing your essay in response to the prompt. Each student will have a different prompt. Once your test has been launched, you have 90 minutes to complete it.

8. When you finish your exam, click on the “Submit” button and close the window. In the next window click on the “Confirm” button and close all the tabs.

9. You may now leave the testing center.

10. Tomorrow when you meet with your advisor for registration, you will receive your English placement results.