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Welcome from Director of Nursing

It is my pleasure to welcome you to Saint Martin’s University RN to BSN program. I am honored to serve as the Director of Nursing and look forward to partnering with you as you pursue this next step in your nursing career to earn a BSN degree.

Nursing is an honored profession and your decision to continue your education and earn a baccalaureate degree will give you the knowledge and skills to provide leadership to advance health and improve patient outcomes.

My office is located in Old Main 349 and you are welcome to drop by anytime. To make an appointment the best way to reach me is via email TWow@stmartin.edu

Welcome to Saint Martin’s Nursing!

Teri Moser Woo PhD, RN, CNL, ARNP, CPNP-PC, FAANP
Professor and Director of Nursing
Office: Old Main 349
Email: TWow@stmartin.edu
Office phone: 360-412-6129

The material provided in this handbook supplements information included in publications about school policies at Saint Martin’s University. Each student is expected to be familiar with the policies and academic regulations of the University. The provisions of this manual are supplementary to SMUs Student Handbook and do not constitute a contract, express or implied, between any student, faculty member, or NCU nor supersede university policies or procedures.

The RN to BSN program reserves the right to make changes to information contained herein at such times it deems appropriate or in response to changes made by the university, associations, agencies, regulators or accreditors. All changes will be promptly communicated to students, faculty, and other appropriate persons. The most current edition of the RN to BSN Student Manual is available on the RN to BSN webpage at www.stmartin.edu/nursing
SAINT MARTIN’S UNIVERSITY MISSION STATEMENT

Saint Martin’s University (SMU) is a Catholic Benedictine institute of higher education that empowers students to pursue a lifetime of learning and accomplishment in all arenas of human endeavor.

Saint Martin’s students learn to make a positive difference in their lives and in the lives of others through the interaction of faith, reason, and service.

The university honors both the sacredness of the individual and the significance of community in the ongoing journey of becoming. Mission Statement.

Saint Martin’s RN-to-BSN MISSION STATEMENT

The nursing program at Saint Martin’s University is dedicated to making a positive difference in the lives of its students and others through the core values of faith, reason, service and community. It empowers its students to pursue lifelong learning, accomplishment and fulfillment as nurses and human persons.

NATIONAL ACCREDITATION

The baccalaureate program at Saint Martin’s University is accredited by the Commission on Collegiate Nursing Education.

WASHINGTON STATE APPROVAL

The RN-to-BSN program at Saint Martin’s University is approved by the Washington State Nursing Care Quality Assurance Commission.

RN-to-BSN CURRICULUM GOALS

The nursing program is committed to providing an academic environment congruent with its mission and that of the university. Rooted in the liberal arts, its curriculum cultivates creativity and the ability to communicate and pursue ideas; critical thinking and independent inquiry; academic excellence; the formation of sound ethical judgments; and service to humanity. The program prepares nurses to:

- provide evidence-based care for a diverse and aging population that contributes to safe and high quality patient outcomes
- face the challenges associated with working with new technology and informatics
• create innovative changes to improve the delivery of health care
• promote interprofessional collaboration
• understand the research process and translate evidence into practice
• provide leadership in the workplace, community and profession
• influence policies, laws and regulations that promote nursing practice and improve the health care system

### Outcomes Expected of Graduates of the RN-to-BSN Program

Graduates of the RN-to-BSN Program at Saint Martin’s University will be able to demonstrate the following:

- Integrates knowledge from a liberal arts and sciences education into nursing practice
- Provides leadership to foster high quality health care, improve patient safety, and develop initiatives to enable healthcare system change
- Translates research into evidence-based practice
- Uses informatics, patient care technologies and electronic tools across the continuum of health care settings to promote nursing practice and quality patient care
- Demonstrates knowledge of healthcare policy and the legal, economic, political and socio-cultural factors at the local, state, national and global levels that affect the healthcare system and nursing profession
- Communicates and collaborates effectively to facilitate inter-professional patient-centered care
- Applies principles of health promotion and disease prevention to improve the health of individuals and populations
- Develops professional and ethical values that guide decision-making
- Practices with individuals, families, groups, communities and populations across the lifespan and the continuum of care, with respect for cultural diversity and the autonomy of the individual who is a full partner in decision-making.

### The Essentials of Baccalaureate Education for Professional Nursing Practice

The following section is quoted from the American Association of Colleges of Nursing’s *The Essentials of Baccalaureate Education for Professional Nursing Practice (2008).*

The *Essentials* document serves to transform baccalaureate nursing education by providing the curricular elements and framework for building the baccalaureate nursing curriculum for the 21st century. These *Essentials* address the key stakeholders' recommendations and landmark documents such as the IOM’s recommendation for the core knowledge required of all healthcare professionals. This document emphasizes such concepts as patient centered care, interprofessional teams, evidence-based practice, quality improvement, patient safety, informatics, clinical reasoning/critical
thinking, genetics and genomics, cultural sensitivity, professionalism, and practice across the lifespan in an ever-changing and complex healthcare environment.

Essentials I-IX delineate the outcomes expected of graduates of baccalaureate nursing programs. Achievement of these outcomes will enable graduates to practice within complex healthcare systems and assume the roles: provider of care; designer/manager/coordinator of care; and member of a profession. Essential IX describes generalist nursing practice at the completion of baccalaureate nursing education. This Essential includes practice-focused outcomes that integrate the knowledge, skills, and attitudes delineated in Essentials I-VIII. The time needed to accomplish each Essential will vary, and each Essential does not require a separate course for achievement of the outcomes.

- **Essential I: Liberal Education for Baccalaureate Generalist Nursing Practice**
  - A solid base in liberal education provides the cornerstone for the practice and education of nurses.
- **Essential II: Basic Organizational and System Leadership for Quality Care and Patient Safety**
  - Knowledge and skills in leadership, quality improvement, and patient safety are necessary to provide high quality health care.
- **Essential III: Scholarship for Evidence Based Practice**
  - Professional nursing practice is grounded in the translation of current evidence into one’s practice.
- **Essential IV: Information Management and Application of Patient Care Technology**
  - Knowledge and skills in information management and patient care technology are critical in the delivery of quality patient care.
- **Essential V: Health Care Policy, Finance, and Regulatory Environments**
  - Healthcare policies, including financial and regulatory, directly and indirectly influence the nature and functioning of the healthcare system and thereby are important considerations in professional nursing practice.
- **Essential VI: Interprofessional Communication and Collaboration for Improving Patient Health Outcomes**
  - Communication and collaboration among healthcare professionals are critical to delivering high quality and safe patient care.
- **Essential VII: Clinical Prevention and Population Health**
  - Health promotion and disease prevention at the individual and population level are necessary to improve population health and are important components of baccalaureate generalist nursing practice.
- **Essential VIII: Professionalism and Professional Values**
o Professionalism and the inherent values of altruism, autonomy, human dignity, integrity, and social justice are fundamental to the discipline of nursing.

- **Essential IX: Baccalaureate Generalist Nursing Practice**
  o The baccalaureate-graduate nurse is prepared to practice with patients, including individuals, families, groups, communities, and populations across the lifespan and across the continuum of healthcare environments.
  o The baccalaureate graduate understands and respects the variations of care, the increased complexity, and the increased use of healthcare resources inherent in caring for patients.

### RN-to-BSN PROGRAM PREREQUISITES AND ADMISSIONS PROCESS

**Admission Requirements:**

- Be admitted to Saint Martin's University
- Hold an unrestricted Washington State Registered Nurse license (applicants currently enrolled in a nursing program may be offered provisional admission, pending passage of the NCLEX-RN which must be completed by the end of the first semester of enrollment). Licensure will be verified through the Washington State Nursing Care Quality Assurance Commission and must be active while enrolled in the nursing program.
- Hold an associate degree in nursing, diploma in nursing, an international nursing education, or a non-nursing bachelor’s degree
- Complete a successful nursing program interview
- Competitive GPA, with a minimum of a grade of C in each nursing core and prerequisite courses verified by official transcripts by the first semester start date. Prerequisites may be completed at any accredited college or university.
- A transfer credit evaluation determines courses needed to be completed.

**Admission Process**

- Complete an application for admission to Saint Martin's University as a transfer student
- Submit one official copy of transcripts from every college attended
- Submit a completed FAFSA form for financial aid
- Complete an RN-to-BSN program interview
- Upon admission to the RN-to-BSN program, a background clearance check is required. Students are required to complete forms needed for implementation of the Washington State Child Abuse and Adult Abuse Information Law and related Department of Health regulations. This includes completion of a Washington State Patrol criminal background check. All background information will be kept
confidential.

- Completion of requirements for practicum placement

### RN-to-BSN CURRICULUM and REQUIREMENTS FOR GRADUATION

All students must meet the university’s graduation requirement of 120 total semester hours, which includes accepted transfer credit and at least 30 semester hours of course work completed at Saint Martin’s University. A maximum of 90 semester hours (135 quarter hours) will be accepted in transfer toward fulfillment of requirements for the baccalaureate degree. Thirty semester hours of upper division credit will be awarded, based on verification of successful completion of the NCLEX-RN examination.

The program will be tailored as much as possible to meet the needs and interests of each student, taking into account the number and nature of credits accepted for transfer. Either part-time or full-time enrollment is possible.

**SMU General Education Core** (42 semester hours)

Information about general education requirements, most of which may be satisfied by transfer credit, is found in the Academic Policies and Procedures section of the university’s catalog.

**SMU Nursing Core Courses** (21 semester hours)

Each core nursing course is offered at least once a year. Pre-requisite or co-requisite course requirements may be taken out of sequence if, in the judgment of the program director or advisor, will significantly enhance the learning experience of the student.

- NUR 310 Health Policy (3)
- NUR 350 Translating Research into Evidence-Based Practice (3)
- NUR 370 Ethical Issues in Health Care (3)
- NUR 410 Promoting Population Health in the Community (2)
- NUR 411 Promoting Population Health in the Community Practicum (1)
- NUR 430 Leadership for Advancing Health (3)
- NUR 450 Care Coordination and Interprofessional Collaboration (3)
- NUR 490 Capstone (3)

**Approved Elective Courses** (6 semester hours)

Nursing course descriptions and approved electives are found in Appendix A.
ATTENDANCE AND PARTICIPATION

Attendance and participation in the in-person and online classroom is an essential component of the RN to BSN program and student learning. Additional attendance and participation requirements are detailed in each course syllabus.

STUDENT PARTICIPATION IN NURSING DEPT COMMITTEES

All nursing students are encouraged to participate in nursing department committees as appropriate. The Nursing Advisory Committee consists of community members, practice partners and alumni and provides valuable external input into the nursing program. Students are encouraged to attend the Advisory Committee. A student may volunteer to participate in other nursing department committee work, such as curriculum review and revision as these committees are formed. Volunteers will be solicited and the Director of Nursing will appoint the student to the committee.

Students Responsibilities as a committee member include:
- representing their fellow students on the committee, communicating student issues to the committee and committee deliberations to students as appropriate.
- if a student cannot attend a meeting they should contact the Director and a substitute may be sent.

RN-to-BSN PROGRAM PRACTICUM REQUIREMENTS

Verifications
Verifications and completed forms required by an agency or the University must be on file and approved before students may engage in a practicum.

Transportation
Practicum placements are arranged throughout the region. Students are responsible for their own transportation to and from practicum sites and commute time is not counted toward practicum hours.

Practicum Appearance Standards
Students are expected to adhere to the dress requirements of the agency to which they are assigned for practicum experiences. Personal cleanliness and hygiene are essential both to portray a professional appearance, and to safeguard the health of clients, agency staff, and other students. All clothing worn should “fit” the individual and not be too tight or overly expose shoulders, chest or abdomen. Students who smoke should have no detectable odor of smoke on their person when in an agency setting.

Body Art
Tattoos or other body art should be covered as much as possible in the agency setting.
**Jewelry**
Two small earrings per ear are allowed. They should not be hoops or otherwise prone to being pulled or to catch on objects. No other piercing should be visible during practicum experiences. Facial and mouth jewelry are not to be worn in the agency setting at any time. This includes, but is not limited to, rings or studs of eyebrows, nose, lips, and tongue.

**Nails**
Artificial nails are not permitted during direct contact with health clients in any clinical setting. This includes wraps, inlays, decals, and artificial nails. Natural nails are to be clean and less than one-quarter inch beyond the fingertip when in contact with health clients. Nail polish, if worn, must be clear in color and not chipped or cracked.

**Name Badge**
As a representative of Saint Martin’s University, a name badge must be worn when you are functioning under the auspices of Saint Martin’s University if requested by the agency. Student identification cards may be worn as a badge with holders available for purchase in the university bookstore.

**Student Health Center Requirements**
All students, including RN-to-BSN students, must complete a "Student Immunization History & Emergency Information" Form. These forms must be completed and submitted to the Student Health Center upon enrollment. The Student Health Center will assist students to access immunization records through the Washington Immunization Data Base if they were born and/or raised in Washington State. Military Veterans will be exempt but must show proof of service and be listed as a veteran in the Saint Martin’s system. Military spouses and dependents are not exempt.

**Additional Immunizations**
It is the student’s responsibility to meet all immunization requirements specified by an agency. If students participate in international field experiences, additional immunizations may be required. The Centers for Disease Control and Prevention Travel Advisory Guidelines for the specific region or country will be used to determine requirements.

**CPR** – If required by an agency, students must hold certification in the American Heart Association - Health Care Provider Course (2-year certification). Other CPR courses are not accepted. If CPR is required by the practicum agency, the student must present a CPR card with the expiration date to the Nursing Program office. This certification must be current during the time of the practicum.

**HIPAA** – If an agency requires Health Insurance Portability and Accountability Act training, this will be completed through the agency.

**Additional Requirements** – Students must adhere to any additional practicum placement requirements specified by individual clinical agencies.
LIABILITY INSURANCE

The university carries liability insurance which extends coverage to students working off site on their practicum as Saint Martin’s University students. In the event of an occurrence the student will contact the nursing program director. Students may wish to consider personal liability insurance when participating in a practicum.

DOCUMENTED DISABILITY STATEMENT

Students with disabilities are protected by the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. If you are a student with a disability and feel you may require academic accommodations, contact SMU Disability Support Services (DSS) Office located in O’Grady Library within the first two weeks of the term to request reasonable accommodations. More information can be found at https://www.stmartin.edu/academics/academic-resources/disability-support.

GRADING OF NURSING COURSES

Students are to achieve a grade of C- or better in each course in the RN-to-BSN major. As of fall 2018, final course grades in all RN-to-BSN courses are assigned based on SMU’s Nursing standardized grading scale:

Grading Scale

- A: exceptionally high level of competence or knowledge
- B: above average competence or knowledge
- C: adequate competency related to course goals
- D: marginal competency but passing
- F: failure to achieve minimum competency

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<th>Percentage</th>
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<td>93.0 - 100 %</td>
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<tr>
<td>A-</td>
<td>90.0 - 92.99 %</td>
</tr>
<tr>
<td>B+</td>
<td>87.0 - 89.99 %</td>
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<tr>
<td>B</td>
<td>83.0 - 86.99 %</td>
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<tr>
<td>B-</td>
<td>80.0 - 82.99 %</td>
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<tr>
<td>C+</td>
<td>77.0 - 79.99 %</td>
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<tr>
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<td>C-</td>
<td>70.0 – 72.99 %</td>
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<tr>
<td>D+</td>
<td>67.0 – 69.99 %</td>
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<tr>
<td>D</td>
<td>63.0 – 66.99 %</td>
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RN-to-BSN ACADEMIC PROGRESSION

Consistent with the university’s policy, students must maintain a cumulative grade point average of at least 2.00 (C grade) and a Saint Martin’s grade point average of at least 2.00, with a minimum cumulative grade point average of 2.00 in all upper-academic courses in the major. All nursing courses require a letter grade, with the exception being NUR 411 Promoting Population Health in the Community Practicum, which is graded pass or fail.
ACADEMIC ASSISTANCE

The Center for Student Learning, Writing and Advising is an integrated learning assistance program that offers services for students at all levels of achievement in pursuit of intellectual growth and academic excellence and is located on the lower level of the O'Grady Library. Nursing students are encouraged to seek assistance from the Center for Student Learning as appropriate to ensure academic success.

ACADEMIC DISHONESTY

Academic integrity and ethical behavior are the expectation for students in the RN-to-BSN program. Academic dishonesty includes but is not limited to:

- Assisting another student on examinations, tests, quizzes or other assignments, or receiving assistance from a student without permission of the instructor.
- Using unauthorized materials for assistance during examinations, tests, quizzes or other assignments.
- Plagiarism. Plagiarism is the act of using the words and ideas of others without giving proper credit. Common varieties of plagiarism include:
  - Having another individual write a paper or take an examination for a student.
  - Directly quoting material without using quotation marks or proper indentation.
  - Not giving credit for another person’s original ideas and organization.

More information about Academic Dishonesty can be found in the Saint Martin’s University Academic Catalog and in the Saint Martin’s University Student Handbook on the SMU website.

STUDENT GRIEVANCE PROCESS

Saint Martin’s University is committed to the internal resolution of disputes arising between members of the university community. The university encourages its community members to resolve their disputes at the earliest and most informal stage. When informal resolution is not possible, every member of the university community has the right to file a grievance and have it addressed fairly.

The university respects the freedom of the individuals and the rights of the group. To create a positive and welcoming community, the university has specific policies to resolve grievances. These policies are detailed in the Student Handbook: Code of Conduct and Policies, and the Saint Martin’s University Student Supplemental Grievance Policy.

Administrative procedures, such as Direct Resolution, Supervisor Resolution, and Administrative Resolution may be implemented to address grievances between students and members of the university’s faculty, staff or administration. They shall apply to all grievances other than grade disputes, allegations of academic dishonesty,
sexual harassment/sexual misconduct, and student conduct issues covered by the Student Code of Conduct.

If a student and respondent fail to resolve a grievance, the student should discuss his or her concerns with the respondent’s supervisor or department chair, who is responsible for taking action as necessary and appropriate. If this effort to resolve the grievance is unsuccessful, or it appears ill-advised or otherwise inappropriate, the grievant may complete a “Student Supplemental Grievance Policy Form”. This should be submitted to the Dean of Students or the Vice President for Academic Affairs depending on the circumstances.

After receiving notification of the formal grievance, the Dean of Students or the Vice President for Academic Affairs may review relevant files or records and consult with the grievant, the respondent(s), witnesses and other individuals, in an attempt to resolve the matter and to determine whether further action is warranted.

Detailed information may be found in the SMU Student Handbook: Code of Conduct and Policies, and in the SMU Student Supplemental Grievance Policy, both on the SMU website.

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**WASHINGTON STATE NURSING CARE QUALITY ASSURANCE COMMISSION REQUIREMENTS**

**Safe to Practice Policy Number A40.01**

**PURPOSE:**
To address “safe to practice” concerns expressed by nurses and employers. Concerns expressed include, but are not limited to practicing while taking prescribed medications, including pain medications; refusing assignments to work overtime or extra shifts when feeling unsafe to practice; and retiring from practice when reaching a certain chronological age. This guideline provides direction to assist nurses and employers in addressing these concerns.

Nurses who practice while not fit to do so may be subject to discipline. Sanctions may include action by the Nursing Care Quality Assurance Commission including, among others, remedial measures, monitored practice, license suspension or revocation.

**Student Practicum Incident Mandatory Reporting**

**WAC 246-840-513**

The nursing program is required to report within two business days to the Nursing Care Quality Assurance Commission, and keep a log of events reported by a patient, family member, student, faculty or health care provider including:

- Events resulting in patient harm
- Unreasonable risk of patient harm
- Allegations of diversion
• Medication errors

**CODE OF ETHICS FOR NURSES**


**NURSING PROFESSIONAL VALUES**

Students and faculty are expected to model *Behaviors Implying the Presence of Professional Values* including but not limited to: altruism and advocacy, professional socialization, collegiality, accountability and honesty as detailed below:

Value: **Altruism and Advocacy** - Placing the client’s* welfare first:
- Is accessible and prompt in responding to client.
- Keeps clients informed.
- Completes assignments on time.
- Selects appropriate response to client even if preferring to focus on something else.
- Is responsive and reliable when needs are identified by client.
- Advocates for the welfare of client.

Value: **Professional Socialization** - Commitment to nursing:
- Present and willing to learn; complies voluntarily with university and RN-to-BSN program policies and procedures.
- Demonstrates enthusiasm for learning.
- Looks, acts, and communicates in a professional manner.
- Gives appropriate and timely information to client* and others.
- Accepts and thoughtfully considers feedback from others; works to incorporate feedback into course work and/or nursing practice.

Value: **Collegiality** – Cooperation and Civility:
- Able to disagree diplomatically.
- Knows when to stop arguing and start helping.
- Accepts the roles of others and works in appropriate capacity in response to others.
- Deals with stress and frustration without taking it out on others.
- Objectively handles conflict with others; tries to see both sides of issues.
- Calls and makes appropriate arrangements if unable to be on time or present for learning experiences.
- Is respectful of all clients* regardless of race, ethnicity, age, citizenship, disability, or sexual orientation.

Values: **Accountability** and **Honesty** - Intellectual and personal integrity:
- Readily admits mistakes and oversights; takes criticism constructively.
• Forthright with clients*.
• Accepts responsibility for errors and tries to take appropriate corrective action.
• Statements appear to be based on fact and believable; does not provide information of facts unless known to be correct.
• Does own work and does not represent the work of others as being original.

*Client is defined as individuals, families, communities, populations, peers, and faculty. Adapted from The Essentials of Baccalaureate Education for Professional Nursing Practice (AACN, 2008).

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**NURSING PROGRAM SOCIAL MEDIA STATEMENT**

Saint Martin’s University’s Nursing Program welcomes and encourages the responsible use of social media and electronic technologies such as e-mail, Facebook, Linked-in, YouTube, Twitter or other virtual hubs where users interact. We embrace social media sites as access venues to help reach out to and stay connected with different constituencies, such as students, alumni, donors and community partners. We also use the sites to help enhance and engage learning. We are excited about these resources and want to make certain that students, faculty and staff in the Nursing Program are aware of guidelines in using social media appropriately.

**Guidelines:**

1. **Be accurate and transparent:** Use good judgment about content. Cite resources appropriately. If you post inaccurate information, then correct it quickly. Think twice about the content you are about to post and double check EVERYTHING with respect to accuracy, spelling and grammar.
2. **Respect other’s privacy:** Any posting on any forum needs to be considered public. The posts are in the public realm, and are not appropriate for the discussion or dissemination of private matters.
3. **Practice professional communication:** Follow all applicable University policies, Code of Ethics for Nurses and other appropriate policies governing sharing personal information, including HIPPA etc. Do not include private information about the Nursing Program, University staff or students. Do not post content or otherwise speak on behalf of the university unless authorized to do so.
4. **Understand how your role may impact how others interpret what you say:** Do not post any content that is threatening, obscene, profane, racist, sexist, encouraging of unethical or unprofessional behavior, a violation of intellectual property rights, copyright laws, or is otherwise injurious. **Be respectful.** Social media sites are often not the best forums for raising grievances that may be better addressed in other ways or handled privately. When negative statements are posted, it can be perceived as disrespectful and be interpreted as incivility, bullying or lateral violence. If you are upset about something, take some time and then respond. Use good “netiquette”.

The SMU Nursing Department and/or Nursing Commission may investigate reports of inappropriate disclosures on social media sites by a nurse on the grounds of:
• Unprofessional conduct;
• Unethical conduct;
• Moral turpitude (defined as conduct that is considered contrary to community standards of justice, honesty or good morals);
• Mismanagement of patient records;
• Revealing a privilege communication; and
• Breach of confidentiality

If the allegations are supported, the nurse may face disciplinary action by the SMU Department of Nursing and/or the Washington Nursing Commission, including a reprimand or sanction, removal from the nursing program, temporary or permanent loss of licensure, as well as potential civil and criminal penalties. “A nurse may face personal liability and be individually sued for defamation, invasion of privacy or harassment. Particularly flagrant misconduct on social media websites may also raise liability under state or federal regulations focused on preventing patient abuse or exploitations.” (NCSBN, n.d.)

**DRUG, ALCOHOL OR CANNABIS USE**

Nursing requires mental, physical and emotional competencies and coherence to practice safely. The use of drugs, cannabis, or alcohol impairs coherence, decision making, and the ability to practice.

Impairment by drugs or alcohol is a violation of WAC 246-840-710(5)(b), which states “Practicing nursing while affected by alcohol or drugs, or by a mental, physical or emotional condition to the extent that there is an undue risk that he or she, as a nurse, would cause harm to him or herself or other persons.” Impairments of a nurse or student to practice safely may result in the commission suspending a license or denying initial licensure. Practicing under the influence of drugs, cannabis or alcohol is considered a breach of professional conduct by the Washington State Nursing Care Quality Assurance Commission.

Students whose behaviors suggest use of alcohol, cannabis, drugs or medications (including those taken with valid prescriptions for legitimate medical purposes) which impair or limit the ability to practice nursing safely are subject to removal from the clinical area and possible dismissal from the Nursing Program. These issues are referred to the Director of Nursing. For further information, refer to the university policy on alcohol/drug misuse: Alcohol Sanctions or Drug Sanctions. Additional sanctions may be imposed by the Nursing Department given patient safety considerations.

In addition to SMU policies on drug, cannabis, or alcohol misuse students must also adhere to the rules and regulations of the individual clinical agencies they visit. Clinical agencies reserve the right to do mandatory scheduled or random drug screening at your expense. If the drug screening has a positive result and the clinical agency refuses to allow the student to participate in clinical at their agency, the Nursing program is not obligated to find the student a new clinical site for the rotation.

**INTIMATE OR SEXUAL RELATIONSHIPS**
Nursing students are strongly advised to recognize appropriate professional boundaries. As such, they are advised to refrain from inappropriate intimate or sexual relationships with classmates or clinical agency personnel. Intimate and/or sexual relationships with faculty or members of the instructional team are strictly prohibited. Maintenance of appropriate personal and professional boundaries is an essential component of professional relationships and does not include the inappropriate engagement in personal intimacies, sexual contact, or sexual coercion.

Sexual misconduct of any kind is not tolerated and will be addressed to the SMU Coordinator of Student Conduct. All suspected inappropriate relationships will be reported to the SMU Title IX Coordinator, and are subject to disciplinary action by the university. See SMU Title IX Policy and SMU Sexual Misconduct Policy found in the SMU Student Handbook.

Sexual or romantic conduct with a patient or the patient’s family is serious professional misconduct, will be reported immediately to the Washington Nursing Commission, and is grounds for program dismissal. Such conduct is not limited to sexual contact and includes behaviors or expressions of a sexual or intimately romantic nature. Sexual or romantic conduct is prohibited whether or not the client, family member or significant other initiates or consents to the conduct.

**SAINT MARTIN’S UNIVERSITY’S STUDENT HANDBOOK**

The Saint Martin’s University’s Student Handbook Code of Conduct & Policies can be found on the SMU website.
Appendix A
Nursing Course Descriptions

NUR 310  Health Policy (3)
Examination of health policy and its significance to practice. Overview of policy analysis, legislative and regulatory processes and issues such as health care reform, health care costs, Medicare and Medicaid, and health insurance. Principles of access, equity, affordability, and social justice in health care delivery. Students participate in the legislative, regulatory and political processes.

NUR 320  Traditional Chinese Medicine and Evidence-Based Practice (3)
Introduction to traditional Chinese medicine and the evidence base for its effectiveness. Comparison of US and Chinese health systems. Offered in collaboration with Shanghai University of Traditional Chinese Medicine.

NUR 330  Practicum at Shanghai University of Traditional Chinese Medicine (3)
Study of health care and traditional Chinese medicine at the Shanghai University of Traditional Chinese Medicine. NUR 320 is highly recommended prior to taking NUR 330.

NUR 340  Global Health (1-6)
International courses, practica or service-learning projects that promote an understanding of global responses to health problems. May be repeated for credit.

NUR 350  Translating Research into Evidence-Based Practice (3)
Integration of the research process and methods with elements of evidence-based practice to promote patient-centered, safe and effective care. Incorporation of informatics into the research process and the delivery of patient care.

NUR 370  Ethical Issues in Health Care (3)
Analysis of ethical theories and their application to problems confronted in healthcare practice. Philosophical considerations are applied in resolving ethical dilemmas and promoting the values of altruism, autonomy, human dignity, integrity, and social justice.

NUR 410  Promoting Population Health in the Community (2)
Examination of public health nursing and community health concepts to promote health and prevent disease for individuals, families, groups, communities and populations. Partnerships with community members, agencies and health systems are emphasized. Must be taken concurrently with NUR 411.
NUR 411  Promoting Population Health in the Community Practicum (1)
Application of public health nursing and community health concepts for the promotion of individual, family, group, community and population health through group work and a field experience. Inter-professional collaboration is encouraged. Must be taken concurrently with NUR 410.

NUR 430  Leadership for Advancing Health (3)
Application of leadership theories to develop skills, competencies and a personal leadership style required to advance health and the nursing profession. Strategies for collaboration with healthcare professionals to redesign healthcare systems and diffuse change.

NUR 450  Care Coordination and Interprofessional Collaboration (3)
Analysis of the role of nurses as care coordinators to promote safe, quality, cost-effective care and resources and of factors that affect the ability of nurses to provide care coordination. Exploration of strategies for interprofessional collaboration to promote team-based, patient-centered care.

NUR 490  Capstone (3)
An integrative experience that synthesizes learning in the core nursing curriculum. Students select a practice or policy problem, design a project to study or remedy the problem and, when possible, implement the project. Involves collaboration with a mentor. Prerequisites: NUR 310, 350, 370, 410, 411, 430, and 450.

Approved Elective Courses (6 semester hours)
Students may take an elective not listed if, approved by the program director or advisor.

- BA 303  Labor/Management Relations (3)
- BA 340  Human Relations in Management (3)
- NUR 320  Traditional Chinese Medicine and Evidence-Based Practice (3)
- NUR 330  Practicum at Shanghai University of Traditional Chinese Medicine (3)
- NUR 340  Global Health (1-6)
- PHL 301  Ethics (3)
- PSY 330  Psychology of the Family (3)
- PSY 343  Health Psychology (3)
- PSY 353  Drugs and Society (3)
- PSY 387  Body Image and Eating Disorders (3)
- PSY 440  Grief and Loss (3)
- SOC 302  Sex, Race and Disability (3)
- SOC 303  Sociology of Aging (3)
- SOC 396  Intercultural Communication (3)
- THR 211  Acting I (3)