Saint Martin's
U N I V E R S I T Y

PAYMENT VALIDATION FORM SPRING 2024

Academic Year 2023/2024

DIRECTIONS—Each semester students are required to confirm their method of payment for the tuition, fees, and (if applicable) on campus housing expenses. Please complete the form below and return it to SFS by the week prior to the first week of classes due to the holiday. Failure to submit the validation form on time may result in a hold on your student account or late fee.

PART A. Student information

Name (last, first, middle initial)
_____

Student ID#
_____

Phone (include area code)
_____

Current mailing address (street, apartment or PO Box number, city, state, ZIP code, country)
_____

PART B. Confirm Payment Arrangements for the Spring 2024 Semester

_____ **Financial Aid - I** have sufficient financial aid funds to cover the semester costs and have a credit or zero balance due. (This information will be verified prior to releasing your account hold).

_____ **Payment Plan** – I have enrolled in the Nelnet monthly payment plan and have begun making payments at this time.

(This information will be verified for accuracy with Nelnet).

_____ **Tuition Assistance** - I am receiving tuition assistance funds that fully cover my tuition/fee charges. (Documentation must be already received with the SFS Office)
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_____ **Private Loan** – I have been approved for a private loan that will cover the balance due on my account. (Documentation must be already received with the SFS Office).

_____ **Other** (e.g. outside scholarship) - _____
(Please include type of funding and amount on the line above and enclose documentation with form).

If NONE of the options above apply to you, please indicate your method of payment below:

_____ **Payment Enclosed** – I have enclosed (check or money order) of $_____to cover my outstanding balance.

_____ **I have paid the balance due of:** $ _____on my Self Service Account online on (date)_____.

_____ **Cancelled Enrollment** – My plans have changed and I will NOT be attending SMU this semester.

Student signature
_____

Date
_____