Saint Martin's
U N I V E R S I T Y

Return this form to:
Office of Financial Aid
Old Main 250
Email: Finaid@stmartin.edu
Phone: (360) 688-2150
Upload via Secure Dropbox:

Saint Martin's
Student ID #: 000 _____

_____
Student Last Name   First Name   M.I.   Example: P000123456

2025-2026 Verification Worksheet – Dependent Student (V1)

Your application has been selected for review in a process called "Verification". In this process, the information from your Free Application for Federal Student Aid (FAFSA) will be compared with you and your contributor(s)' Federal IRS tax information as well as other financial documents. *If there are differences, your FAFSA information may need to be corrected. You and at least one contributor must complete and sign this worksheet, attach all required documents, and submit to the Office of Financial Aid.*

☐ Check and sign to update your permanent address/phone on file _____
Student signature Required for Update

_____   _____
Address (include apartment number)   Date of Birth

_____   _____
City   State   Zip   Phone number (include area code)

_____
E-Mail Address

FAMILY INFORMATION

List the people that your parent(s)/ step-parent will support between July 1, 2025 and June 30, 2026. Include:
- Yourself, even if you do not live with your parents
- Your parent(s)/ step-parent (do not include a parent not living in household due to separation or divorce)
- Your parents' other children **if** your parents provide more than half of their support or the children would have to use parent information on the FAFSA

Include other people as part of our family only if:
- They now live with your parents'/step-parent, your parent provides more than half their support **AND**
- They will continue to get more than half of their support through June 30, 2025. Additional information and/or documentation for 'other' people reported maybe requested.

Write the names of all family members. Also, write in the name of the college for any family member who will be attending college at least half-time between July 1, 2025 and June 30, 2026 and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name – **Begin with Yourself** (List All Other Household Members whether or Not They Attend College – 1 per line below yourself)	Age	Relationship to you	Currently Attending College At least Half-Time? If Yes, Where?
		Self	Saint Martin's University

_____   Saint Martin's
Student Last Name   First Name   M.I.   Student ID #: <u>000</u>_____

Student Last Name   First Name   M.I.   Example: P000123456

| **Check here if you will not file and are not required to file a 2023 U.S. Income Tax Return** | ☐ **Contributor(s)** |
| | ☐ **Student** |

If you or your contributor(s) will not file and are not required to file a 2023 Federal income tax return, check the appropriate box above and then list below your employer(s) and income received in 2023. You must also submit a verification of non-filing letter from the IRS and 2023 W2s from all employers.

Amount for Contributor(s)	Parent/Student Employer Source (Use the W-2 form or other earnings statement)	Amount for student
$		$
$		$
$		$
$		$

If you and your contributor(s) filed taxes in 2023 and did not use the option to transfer unaltered IRS data onto your FAFSA, you must either submit a copy of your and your parent(s) 2023 IRS Tax Return or 2023 IRS Tax Return Transcript or go back into your FAFSA and consent to use the IRS Direct Data Exchange.

Sign this Worksheet	***WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.***

Certification and Signature: By signing this worksheet, we certify that all the information reported to qualify for Federal student aid is complete and correct and agree to comply with all verification policies as stated by the University. ***Failure to submit information in a timely fashion may result in the application being filed as inactive.***

Student Signature – **typed signatures are not accepted**	Date
AND At least one contributor (parent/step-parent Signature) – **typed signatures are not accepted**	Date

Submit your documents securely using the QR Code on the first page.