

Curriculum Vitae

SUZAN MONK PORTER

3811 Hawthorne St. SE, Olympia, WA 98501

Home: 360.943-1985 Cell: 360 742.9060

E-mail: sporter@stmartin.edu suzan.porter@gmail.com

Professional Profile

- Certified secondary classroom teacher, teacher-candidate supervisor and private tutor at the secondary level in English, science (physics), French and mathematics.
- Developed academic lessons in science, math, reading and writing for diverse populations, including adults, at-risk youth, special-needs students and English language learners. Tutored middle school pre-algebra and algebra students after school.
- Successful tutor and/or editor for college/university students in business, psychology, mathematics, science and English, assuring students' success within a range of content, both quantitative and qualitative.
- Accomplished in developing curriculum using competency-based standards, relying on primary sources and authentic experiences.
- Communicates effectively with both colleagues and students, setting norms for research, writing, study and achievement to attain desired results.

Education

- **Master in Teaching**, The Evergreen State College, Olympia, WA, 1998
- **B.A., Francophone Studies**, The Evergreen State College, Olympia, WA, 1995; endorsement earned in French.
- **B.A., Liberal Arts**, St. John's College, 1160 Camino Cruz Blanco, Santa Fe, NM, 87505, 1978; endorsements earned in physics, English and middle math/science.

Professional Certification

Washington State Continuing Teacher Education Certificate, # 368170G, Issue date: 07/21/03. Endorsements in French (K-12), English (4-12), Science: Physics (4-12), Middle Math/Science (5-10).

Washington State Beginning Teacher Education Certificate, # 368170G, Issue date: 12/17/98. Endorsements in French (K-12), English (4-12), Science: Physics (4-12).

Theses

Porter, S. (1998). *Learning Science Through Process Writing*, published Master's thesis, The Evergreen State College.

Porter, S. (1978), 'A Wonder, the Source of Which is Beyond All Reason' A Meditation on Solitude in Gustav Flaubert's *Un Coeur Simple*, unpublished Senior Thesis, St. John's College.

Porter, S. (1977), *Dance as Metaphor in Jane Austen's Pride and Prejudice*, unpublished Junior Year Culminating Project, St. John's College.

Suzan Monk Porter / Teaching Experience / 2

- 06/2011 – Current** **Adjunct Professor for Saint Martin's University, College of Arts and Sciences. (360-491-4700) 5000 Abbey Way; Lacey, WA 98503**
Currently: MTH110 (Math and Modern Culture) and MTH101 (Intermediate Algebra) for Extended Learning Division as both unit and web-based courses. Previously: UNI 101 (Introduction to university-level academic life), ENG 102 (second-semester English composition), and ENG 100 (pre-ENG 101 composition skills); co-taught PHL201 w/ Fr. Pratt, summer 2011.
- 08/2010 – 2012** **Field Supervisor (Adjunct) for Secondary Science and English student teacher interns in the St. Martin's University College of Education's Secondary Teachers Alternative Route (STAR) Program. (360-438-4333) 5300 Pacific Avenue; Lacey, WA 98503**
Working with student teachers in their public school placements to advise, mentor and evaluate them in the classrooms where they are interning.
- 06/2010 – 08/2010** **Teacher, Olympia School District Summer School (360-596-6100) 1113 Legion Way SE; Olympia, WA 98501**
Designed the curriculum for and taught two classes: an intensive high school science, credit-recapture program to 26 students falling within a wide range of academic abilities and English language proficiency, and the afternoon Reading/Writing class to 27 students, among whom were four ELL students, two from Sudan and two from China.
- Spring, 2010** **Field supervisor for Secondary Science teacher interns in the Education Program of UW/Tacoma (253/692-4432) 1900 Commerce St; Tacoma, WA 98402**
Worked with student teachers in their public school placements to advise, mentor, and evaluate them in the classrooms where they were interning.
- 04/2009 – 06/2010** **Teacher, In-Home Tutoring, for the teenager(s) of Mrs. Janna Anderson (360-413-0129) 3837 53rd Lane NE; Lacey, WA 98506**
Designed and taught academic lessons to a special-needs teenage boy, previously homeschooled, to help him bridge to a NTPS public school environment and successfully complete the balance of his secondary education. Taught him how to read and write science reports.
- 06/2009 – 08/2009** **Teacher, Olympia School District Summer School (360-596-6100) 1113 Legion Way SE; Olympia, WA 98501**
Designed the curriculum for and taught an intensive high school science program to students falling within a wide range of academic abilities and English language proficiency. Supervised a student teacher who was completing requirements for his first microteaching in secondary science for Western Governor's University.
- 09/2008 – 06/2009** **Substitute Teacher, North Thurston Public Schools (360-412-4400) 305 College St. NE; Lacey, WA 98516; and Substitute Teacher, Public Schools Personnel Cooperative (360-464-6855) 601 McPhee Rd SW; Olympia, WA 98501.** Taught French, Spanish, and English, social studies, math and science classes at all levels for students in area middle schools and high schools.

Suzan Monk Porter / Teaching Experience (cont'd) / 3

- 09/2002 – 06/2008** **Teacher, *NOVA School* (360-491-7097); 2020 22nd Street SE; Olympia, WA 98501**
Designed curriculum for and taught Pre-algebra, Environmental/Lab Science, Study Skills and Silent Reading classes to academically talented middle-school students. Average weekly hours worked: between 45 – 50 hours. Additional responsibilities included:
- Co-teaching computer technology classes to all three grades;
 - Liaison between faculty and the Network Administrator, a native French speaker;
 - Plan, write lessons for and lead a three-day, field science research trip for 6th graders to Olympic Park Institute in spring;
 - Plan and conduct several one-day field science research field trips for the 6th grade class, tied to curriculum, throughout the academic year.
- Summer, 2005 and Summer, 2007** **Teacher, *Discovery Summer Camp at NOVA School* (360-491-7097) 2020 22nd Street SE; Olympia, WA 98501**
Created curriculum and taught up to eight children in several one-week, science inquiry courses *Drawing from Nature*, *O₂ and You*, and *Chemistry of Dirt* to rising 4th and 5th graders.
- 12/1998 - 06/2002** **Substitute Teacher, *Public Schools Personnel Cooperative* (360-464-6855) 601 McPhee Rd SW; Olympia, WA 98502**
Taught French, Spanish, English, social studies, math and science classes at the secondary level for Olympia and Tumwater Schools; taught 5th grade self-contained class in Yelm. Includes many long-term positions in both science and language arts classes at both levels.
- 01/1999- 06/2002** **Substitute Teacher, *North Thurston Public Schools* (360-412-4400) 305 College St. NE; Lacey, WA 98516.** Classes taught included:
- French, English, math, science and social studies classes at the secondary level.
 - Ninth grade integrated science, ninth grade honors integrated science and sophomore biology for four months as a long-term substitute for North Thurston High School.
- 01/1999-06/2002** **Substitute Teacher, Middle and Upper Schools, *Charles Wright Academy* (360-620-3300) 7723 Chambers Creek Road West; Tacoma, WA 98467.** Taught French, English, math and science classes for both upper and middle school.
- Summer, 1999, and Summer, 2000** **Summer Programs Teacher, Middle School, *Charles Wright Academy* (360-620-3300) and Summer, 2000; 7723 Chambers Creek Road West; Tacoma, WA 98467.** Over the course of two summers, developed, wrote curriculum for and taught Shakespeare to middle school students; produced *King Lear*. Taught French to elementary aged students. Taught math to middle school students. Developed and wrote curriculum for and taught 20 visiting Korean middle school students ESL classes with a focus on Northwest history and environmental science. Each class was for a two-week period.

Suzan Monk Porter / Teaching Experience (cont'd) / 4

- 09/01/1998 - 12/01/1998** **Student Teacher, Olympia High School (360-596-7000)**
1302 North Street; Olympia, WA 98501
Taught 9th grade **physical science** for three months as part of *The Evergreen State College's* teaching internship requirements. Worked with department colleagues to develop an inquiry-based curriculum, designed and used a variety of assignments and assessment tools to teach and measure student achievement.
- 03/15/1998 - 06/15/1998** **Student Teacher, Olympia High School (360-596-7000)**
1302 North Street; Olympia, WA 98501
Taught 9th through 11th grade **French** for three months at levels I, II, and III, to fulfill *The Evergreen State College's* teaching internship requirement. Developed original, concept-oriented curriculum; designed worksheets and exams, used a variety of authentic assessment tools.
- 01/1998 – 03/1998** **Computer Consultant, After School Community Computer Lab Program, Capital High School (360-596-8000) 2707 Conger Avenue NW; Olympia, WA 98502.** Taught parents and family members of students how to use operating systems for PCs and Macs, how to use e-mail, word processors, and other applications.
- 04/1997 – 05/1997** **Microteaching internship, Centralia High School (360-330-7605) 813 Eshom Road; Centralia, WA 98531.** Developed and taught a curriculum that integrated physics and poetry; taught wave mechanics.
- 09/1995 – 06/1996** **French Tutor, Olympia High School, Olympia, WA (360-596-7000) 1302 North Street; Olympia, WA 98501** Developed and taught a curriculum to introduce second year French students to the oral traditions of the French-speaking peoples of West Africa and the Caribbean.

Curriculum Development, Mentoring and Presentations

- Spring, 2010** **Mentored the successful High School Culminating Project of Laurel Olfson, Olympia High School Junior student. (360/352-5964)**
Met with, corresponded and advised Laurel from early summer of 2009 until February, 2010. Laurel studied and compared lichen species near Albuquerque, N.M. and in Eastern Washington, using her photographic skills to document and then identify nine to ten lichens in the field.
- 06/2008 – 05/2009** **Mentored the Senior Research Project for Adriene Beaven at St. Martin's University (360-491-4700) 5300 Pacific Ave. SE; Lacey, WA, 98503-7500.** Met with and advised Adriene over the course of a year, during her environmental research project that used the lichen coverage of trees in Watershed Park (Olympia) as a bioindicator of air pollution.
- 12/2008 – 01/2009** **Edited a USGS-sponsored handbook, *Journey Back in Time*, for classroom use in designing field trips to Mt. Rainier National Park.** Worked for Carolyn Driedger of the USGS' Volcano Observatory in Vancouver, WA.

**Suzan Monk Porter / Curriculum Development, Mentoring, and
Presentations (cont'd) / 5**

- 03/2008 – 08/2008** **Mount Rainier/Mount Fuji Sister Mountain Curriculum Development Team, Mt. Rainier National Park; (360-569-6039); 55210 238th Ave. East; Ashford, WA; 98304**
As a Teacher-Ranger-Teacher I worked collaboratively with four other U.S. teachers, National Park Staff and Japanese teachers to design an integrated curriculum for middle-level students on the history, culture and science of these two volcanoes. Additionally, I co-taught workshops for teachers explaining how to meet Washington State requirements on Mt. Rainier and other volcanoes in the Cascade Range.
- 10/8/2004** **Presenter, *Using Lichens as Bioindicators of Air Pollution in an Inquiry Classroom (Secondary Level)*, for PNAIS' (206-323-6137) All-Schools' Fall Conference "The Global Classroom", at Oregon Episcopal School, 6300 SW Nicol Road; Portland, OR 97223**
Presented my own inquiry-based, integrated curriculum to other secondary science teachers in a 2 ½ - hour, hands-on lesson.

Related Skills

Editing and Writing:

Academic: Texts, theses, dissertations, and curriculum development.

Published Poetry:

Porter, S. (2001). *Cloak on a Sunbeam*, St. Brigid Society, Olympia, WA.

Porter, S. (1996). *The Percival Review*, SPSCC, Olympia, WA.

Other: Resumes, medical transcription.

Languages:

English: native speaker, ESL training.

French: speaking and reading proficiency

Spanish: reading proficiency.

Attic Greek: translating proficiency.

Organizational:

Community: Experienced in organizing people in "grass roots" communities, good at perceiving talents and delegating tasks, team worker, adapt well to change, work well within consensus models.

En France Tours: Assistant to the Director, summer 2000; accompanied, qfor and facilitated interactions between American clients and French hotel, restaurant, museum, banking and transportation employees; researched and coordinated available French cultural events in each city with the stated interests of clients; researched prospective restaurants within each city, interviewed staff, planned menus.

Caterer: Plan menus, prepare and present five-course gourmet meals twice a year as donations to not-for-profit fundraisers. Currently developing a business plan for producing my own line of herbal vinegars and liqueurs to supply area caterers.

Previous experience: counseling and advising as a resident advisor in college; retail bookkeeping; medical office manager.

Private Tutoring: tutoring high school and middle-school students in science, French, mathematics and language arts (English composition); organize small groups of adults in French language and customs to facilitate independent travel in France.

Suzan Monk Porter / Professional Development / 6

- “Neuroscience & The Classroom: Strategies for Maximizing Students’ Engagement, Memory & Potential”**, August 2-5, 2011, UCSB. Four-day intensive class, taught by Judy Willis, M.D., M.Ed., using current brain imaging studies and cognitive neuroscience to help teachers/professors develop strategies to build students’ confidence, independence and resilience, to persevere through academic challenges.
- Workshop: “Blended Intelligences”**, May 19-20, 2011, Saint Martin’s University, two-day workshop on: Emotional Intelligence, How the Mind Works in Learning; and Strategies for Teaching.
- “Diversity Institute”**, January – October, 2011; Saint Martin’s University faculty and staff training, research and presenting on an academic issue involving diversity awareness.
- “Co-Teaching Supervisor, Mentor and Candidate Training”**, September 1, 2010, Saint Martin’s University, one day workshop preparing education professionals and students for a co-teaching internship.
- “Lichens of Seattle”**, spring, 2007, a day-long workshop at the University of Washington, Burke Museum, Herbarium/Lichen Collection; Katherine Glew, curatorial associate, was the presenter (not offered for credit).
- “Learning and the Brain: Enhancing Emotions and Cognition to Improve Learning”**, February, 2007, three-day workshop in San Francisco; sponsoring institutions were: Public Information Resources, Inc., Wiley-Blackwell Publishers, and Stanford University.
- “Consumer Awareness Workshop”**, August, 2006, a day-long workshop integrating science and math in assessing safety of the contents of some common household and personal products; sponsored by NW Association for Biomedical Research, presented at The Arboretum in Seattle.
- “Can We Talk? Discussing Controversial Issues in the Secondary Classroom”**, July 2005, a two-day workshop through the University of Washington Extension, presented in Seattle.
- “Zoological and Environmental Science Training”**, 2003 – 07, three- to four-day, spring and summer teacher training, attended annually, Olympia Park Institute on Lake Crescent.
- “Math and Science Institute: Teaching for Understanding”**, May 2003 through May 2004, integrating math and science; a year-long course through University of Washington’s Departments of Forestry and Fisheries and the College of Education.
- Annual (two-day) South Sound Green Environmental Workshops**, 2002 - 07 at Nisqually Wildlife Refuge, providers: Yelm Community Schools and Nisqually Wildlife Refuge.

Before fall, 2002

- “Cool Tools” Computer Training**, North Thurston School District, Lacey, WA
- “Chemical Hygiene Training,”** North Thurston School District, Lacey, WA
- Summer 2000 Curriculum Connection**, Charles Wright Academy, Tacoma, WA
- Graduate Program Abroad**, University of Northern Iowa at l’Université Catholique de l’Ouest in Angers, France.
- “Critical Thinking Skills and Language Acquisition-Mutual Interdependencies,”** WALFT Spring Regional Workshop, University of Washington, Seattle, WA

Computer Proficiencies

Word, Excel, Access, Power Point and Publisher.

Suzan Monk Porter / *Community Involvement and References* /7

Community Involvement

St. Mother Maria Fellowship, 2007- 2012, Secretary
Olympia Mission Committee Member, 2000-2001
Friends of The Evergreen State College Library, Board of Directors, 1999-2009;
Secretary 2001-2009.
Steering Committee for Summer Programs, Charles Wright Academy, 1999-2000
Boy Scout Troop 266, Secretary of Parent Committee, 1993-95
Church Vestry Member, 1994-96
The Evergreen State College, Book Restoration Assistant, volunteer, 1990-94
Olympia School District, In-Class Volunteer and Events Chaperone, 1988-98
Olympia Waldorf School, founding President of the Board, 1984-88
Tacoma YMCA, Instructor, Infant swim and safety classes, 1981-82
St. John's College, Student Representative to Financial Aid Committee, 1977-1978

References

Karen Landenburger, Director
Graduate Education Faculty,
UW Tacoma
1900 Commerce St
Tacoma, WA 98402
(253) 692.4494

Michael Hart, Principal
Olympia School District Summer School
1113 Legion Way, SE
Olympia, WA 98501
(360) 596.3478
mhart@osd.wednet.edu

Mrs. Janna Anderson
3837 53rd Lane NE
Lacey, WA 98506
(360) 413-0129

Lee Taylor,
Chief of Interpretation and Education
for Mt. Rainier National Park
55210 238th Ave. East
Ashford, WA 98304
360-569-2211 Ext. 3303
lee_taylor@nps.gov

Colleagues at NOVA School: 2020 21st Avenue SE
Janet Hubbard, Adv. L.A. Olympia, WA, 98501
Linda Manning, Transition Math. (360) 491-7097
Eric Fleming, Art & Student Gov't.