



Study Abroad Course Approval Form

***This form is for students going on a semester or academic yearlong study abroad program**

STUDENT NAME: _____

STUDENT ID#: _____

Faculty Advisor Approval

All students must meet with their Faculty Advisor before studying abroad to plan their courses to be taken at the international host institution. All students must maintain a full course load while abroad, equivalent to 12 or more Saint Martin's University credits each semester. Students must earn a passing grade of at least a "C" in order for credit to transfer.

Department Chair Approval

All student course selections will be officially approved by their academic major Department Chair after first meeting with the student's Faculty Advisor.

List the courses you plan to take while abroad. Please select an additional 2-5 alternate courses for pre-approval. All courses must be approved prior to leaving, any course not pre-approved may not be eligible for SMU transfer credit.

The following courses have been discussed with my Faculty Advisor and will transfer back to SMU as follows:

<u>SMU Course #</u>	<u>Study Abroad Institution Equivalent Course Number and Title</u>	<u># of Credits</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I, the Faculty Advisor have met this student and discussed their academic plans while studying abroad. I certify that this student is in good academic standing with Saint Martin's University and is an excellent candidate to study abroad.

Signature of Faculty Advisor

Name (Print)

Date

Signature of Department Chair

Name (Print)

Date

Signature of Student

Name (Print)

Date