

Food, drink, and electronic device policy

The O'Grady Library wants to create a welcoming and comfortable environment for students while protecting our collections and technology and maintaining an atmosphere conducive to study and learning. Please help us create such an environment by following these policies:

Food and drink

- Drinks should have secure lids.
- Food should be limited to snacks. Avoid greasy, sticky, or other foods that could damage library resources. No delivered food or take-out meals are allowed in the library.
- Dispose of waste by putting recyclables in recycle containers, other waste in trash cans, and liquids down the bathroom drains.
- Food and drinks are not permitted in Special Collections when special collections or archival materials are out.
- Catered food is allowed in the Daviscourt Conference Room and, with the approval of the library dean, elsewhere for other university or library sponsored events.

Cell phones and other electronics

- Set your phone or tablet to silent or vibrate when you enter the library.
- Use good judgement when receiving a call.
 - Take conversations to the entryway or outside.
 - Speak in a moderate voice.
- Use headphones at a volume that does not disrupt others.

Approved: 12 December 2017

Faculty Library Committee