



Saint Martin's
UNIVERSITY



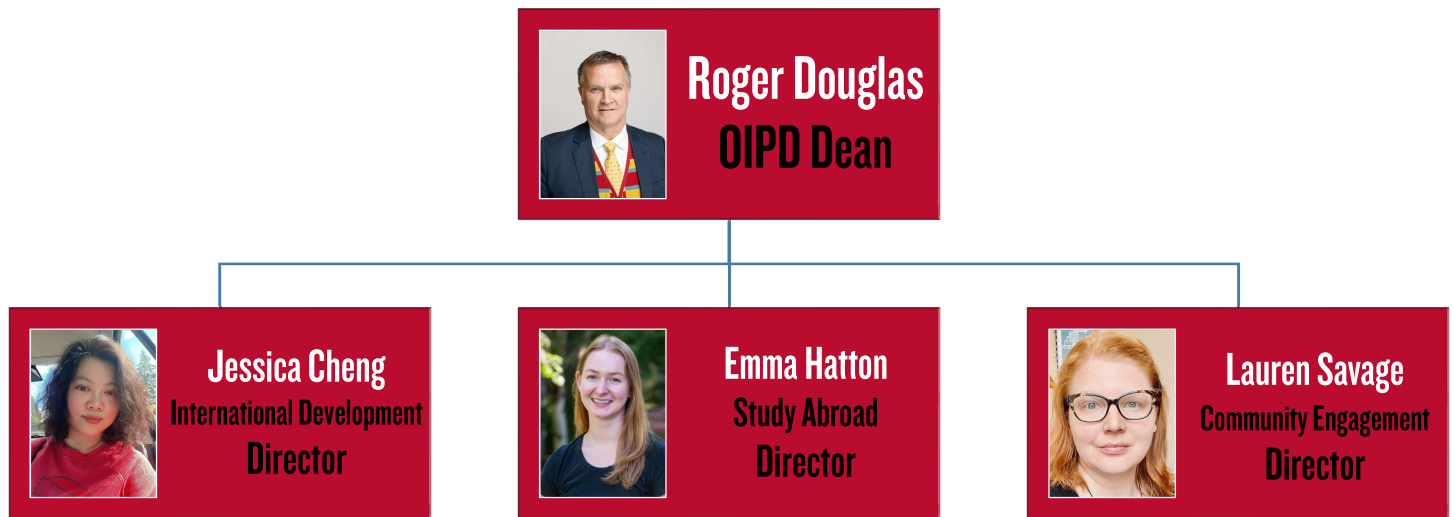
International Student Orientation



Fall 2024

Office of International Programs and Development (OIPD) Staff

Location: Old Main 430



Staff Contact Information

Person	Phone	Email
Roger Douglas	360-688-2065	RDouglas@stmartin.edu
Jessica Cheng	360-688-2061	JCheng@stmartin.edu
Emma Hatton	360-688-2069	EHatton@stmartin.edu
Lauren Savage	360-688-2068	LSavage@stmartin.edu

Important Resource Contact Information

Entity	Location	Phone Number(s)
SMU Public Safety (24/7)	Old Main 251	360-438-4555
SMU Student Health Center	Burton Hall 102	360-412-6160
SMU Counseling and Wellness Center	Saint Raphael Center	360-412-6123
Residence Hall Advisor Off Hours Phone (after 5:00 pm and on-call)	N/A	360-507-2511 360-507-2512

Fall Semester 2024

International Student Orientation Schedule

Wednesday, August 21, 2024

Reminders: Bring your passport and immigration documents with you to breakfast today.

Fill out, sign, and return international student information packets to Jessica Cheng.

Get your student ID card made at the Public Safety office (Old Main 251) as soon as possible.

You will need to know your student ID number and show your passport. Your student ID will also be your bus pass.

<i>Time</i>	<i>Activity</i>	<i>Location</i>
8:00-9:00 am	Orientation Check-In; Catered Continental Breakfast	Cebula Hall 3 rd Floor (building 22 on map)
9:00-9:05 am	Lauren Savage, Director of Community Engagement: Orientation Overview	
9:05-9:30 am	Icebreaker Activity: Get to know OIPD staff and one another	
9:30-9:40 am	Tanya Smith Brice, Provost and Vice President of Academic Affairs: Welcome Message	
9:45-10:00 am	Debbie Long, Associate Vice President Student Financial Services	
10:00-10:30 am	Dr. Roger Douglas, Dean of International Programs: F1 and J1 Immigration Policies; Immigration Paperwork and Document Collection	
10:30-10:50 am	Jessica Cheng, Director of International Development: Academic Policies and US Classroom Culture	
10:50-11:00 am	Emma Hatton, Director of Study Abroad: American Academic Culture Norms	
11:00-11:10 am	----- Walk to O’Grady Library (building 14 on campus map) -----	
11:10 am-12:30 pm	Andrew Garcia, Interim Director of Academic Advising: Academic Advising Session <ul style="list-style-type: none">Finalize course selections (exchange & undergrad students)Meet with a rep from your department (graduate students)	Center for Student Success (O’Grady Library first floor)
12:30-1:00 pm	Bon Appetit Staff: Greeting and Cafeteria Lunch	Saint Gertrude’s Café (Old Main first floor)
1:00-1:30 pm	Bon Appetit Staff: Cafeteria Tour	
1:30-2:00 pm	Lindsay K. Meyer, PhD, Director of Counseling & Wellness Center: Counseling and Wellness Services	Counseling and Wellness Center
2:00-3:00 pm	International Students: Prepare to Shop (Put on Walking Shoes)	Your Own Dorm Room
3:00-5:00pm	International Students, Lauren Savage, and Emma Hatton: Shopping for Dormitory Essentials and Instant Meals at Fred Meyer	Meet Outside of Parsons Hall
5:00-6:00 pm	Pizza Dinner	Parsons Hall Great Room



Fall Semester 2024
International Student Orientation Schedule
Thursday, August 22, 2024

<i>Time</i>	<i>Activity</i>	<i>Location</i>
8:00-8:50 am	Cafeteria Breakfast	Saint Gertrude's Café (Old Main first floor)
8:50-9:00 am	Lauren Savage, Director of Community Engagement: Daily Overview	Old Main 408
9:00-9:30 am	Sarah Haugh, Associate Director of Housing and Residence Life: Housing and Residence Life Services Overview	
9:30 am-12:00 pm	Intercity Transit Tour with Bus Buddies: Geoff, Kris, Claire, Donna First Group Departs Campus at 10:04 AM; Second Group Departs Campus at 10:34 AM	Meet at Old Main Grand Staircase
12:00-1:00 pm	Cafeteria Lunch	Saint Gertrude's Café (Old Main first floor)
1:00-1:30 pm	Sharon Schnebly, Director of Public Safety: Public Safety Policies & Conduct	Old Main 408
1:30-2:30 pm	Luis Valles, PSI Health Insurance: Health Insurance Enrollment & Information	
2:30-3:00pm	Justin Stern, Associate Dean of Students, Director of Housing and Residence Life: Title IX & Sexual Harassment Awareness	
3:00-3:10 pm	----- <i>Walk to Burton Hall</i> -----	
3:10-3:40 pm	Christie Carlson, Health Center Administrator: Health Center Services	Student Health Center (Burton Hall Room 102)
3:40-4:00 pm	----- <i>Walk to Lacey Depot</i> -----	
4:00-7:30 pm	Food Truck Dinner and Socializing	Lacey Depot Picnic Shelter



Fall Semester 2024
International Student Orientation Schedule
Friday, August 23, 2024

<i>Time</i>	<i>Activity</i>	<i>Location</i>
8:00-8:50 am	Cafeteria Breakfast	Saint Gertrude's Café
8:50-9:00 am	----- <i>Walk to O'Grady Library (building 14 on the map)</i> -----	
9:00-9:30 am	Lauren Savage, Director of Community Engagement: OIPD Excursions and the Conversation Partners Program	O'Grady Library (Main Level Classroom)
9:30-10:30 am	Benjamin Tan, Director of the Data Center: Getting Connected to Campus Wi-Fi & Accounts – 20 minutes	O'Grady Library
	Stefanie Gorzelsky, Library Director: Library Walking Tour – 20 minutes	
	Rhian Peterman, Librarian: Library e-Resources Overview – 20 minutes	
10:30-11:00 am	Lauren Savage, Director of Community Engagement: Friendship Families, Host Stays, Service-Learning and Volunteering	O'Grady Library (Main Level Classroom)
11:00-11:20 am	Emily Alberts, Campus Ministry Program Manager: Campus Ministry Opportunities	O'Grady Library (Main Level Classroom)
11:20-11:30 am	Walk to White Tent to Join Campus Festivities for New Students	White Tent
11:30 am-9:00 pm	----- <i>Time with Campus Life and Welcome Weekend Groups</i> -----	





Fall Semester 2024

International Student Orientation Schedule

Saturday, August 24, 2024

Time	Activity	Location
9:00-10:00 am	Breakfast with Welcome Weekend Groups	White Tent
10:00-11:30 am	OIPD'S International Program Professional Photography Come photo-ready to represent your home country!	Old Main Water Fountain
11:30 am - 12:30 pm	Lunch with Mentor Collective	White Tent
12:30-2:00 pm	Campus Scavenger Hunt	White Tent
3:15-5:00 pm	Campus Resource Break-Out Session	Harned Hall Lobby
5:00-6:30 pm	Dinner with Student Government Senators	White Tent
8:00-10:00 pm	Movie on the Lawn	Trautman Union Building (TUB) Lawn



Fall Semester 2024

International Student Orientation Schedule

Sunday, August 25, 2024

Time	Activity	Location
10:00-11:00 am	Welcome Weekend Groups	Norman Worthington Conference Center
11:00 am-12:00 pm	Lunch with Welcome Weekend Groups	White Tent
11:00 am – 2:00 pm	Welcome Back Block Party	Trautman Union Building (TUB) Lawn

2:00 pm	Student Mass	Abbey Church
3:00 pm	Discover Community Ice Cream Social	Baran Hall Great Room



Fall Semester 2024

International Student Orientation Schedule

Monday, August 26, 2024

Time	Activity	Location
<i>All Day</i>	First Day of Classes – ESL, Undergraduate, and Graduate	Saint Martin's University



Best wishes in your fall semester classes!



We would love to better understand your specific reason for coming to study at Saint Martin's University. Please fill out this optional survey to share with us.

Saint Martin's University OIPD
Welcome Survey



St. Gertrude's Café Hours*

Monday – Friday

Breakfast: 7:30 – 9:30am
Lunch: 11:30am – 1:30pm
Dinner: 5:00 – 7:30pm

Weekends

Brunch: 10:00am – 1:00pm
Dinner: 5:00 – 7:30pm

**Please check your email regularly for updates/changes in hours during the school year*

Meal Plan 101

Board Meal Credits:

Board Meal Credits, also known as Meal Credits, are used to pay for an All You Care to Eat dinner and brunch. One dinner = one Meal Credit. One brunch = one Meal Credit.

Flex Cash:

Flex cash can be used to purchase food in the café, the Monk's Bean Café in Harned Hall, and the C-Store in Parsons Hall. Flex Cash remaining at the end of the Fall semester will roll over into the Spring semester.

Flex Cash remaining on your account at the end of the school year will **NOT** roll over or be refunded. If you run out of Flex Cash before the end of the school year, you will have to use your personal credit card/debit card/cash, or Saint's Cash to purchase breakfast, lunch, and other retail items.

Saint's Cash:

Saint's Cash can be used to purchase food in the café. This money is loaded onto your Saint Martin's ID card by going to the café or Monk's Bean Café in Harned Hall with your personal credit card/debit card and requesting an amount be added.

Paying for Meals on Campus

Breakfast: Pay per item with: Flex Cash, Saint's Cash, or personal credit card/debit card/cash.

Lunch: Pay per item with: Flex Cash, Saint's Cash, or personal credit card/debit card/cash.

Dinner: When using Board Meal Credits dinner is All You Care to Eat. When using Flex Cash, Saint's Cash, or personal credit card/debit card/cash dinner is pay per item.

Brunch: **Available only on the weekends** When using Board Meal Credits brunch is All You Care to Eat. When using Flex Cast, Saint's Cash, or personal credit card/debit card/cash brunch is pay per item

Accessing Your Student Email, Moodle, and Self-Service Accounts

Email:

Go to <http://mail.stmartin.edu> click on “access my email”.

Email Address: Firstname.Lastname@stmartin.edu

Password: *your own network password*

**If your computer offers a separate field to enter the domain use:*

Username: *Firstname.Lastname*

Password: *Your Network Password*

Domain: *stmartin.edu*



Moodle and Self-Service:



- Most classes use our **Moodle server** for online collaboration.
- **Self-Service** is used to register for classes, access transcripts, view your student account, etc.

Both can be accessed from the links at the bottom of the SMU homepage <http://www.stmartin.edu>

Use your network account to log in.

For further connectivity assistance, please contact the ITS Help Desk at:

help@stmartin.edu or 360-438-4338.



Banks Near Campus

Bank of America

601 Sleater Kinney Rd SE

Lacey, WA 98503

Phone: (360) 754-3600

A \$25.00 deposit is required to open a safe balance account at Bank of America. If you are a student under 24 years of age there is no monthly charge.

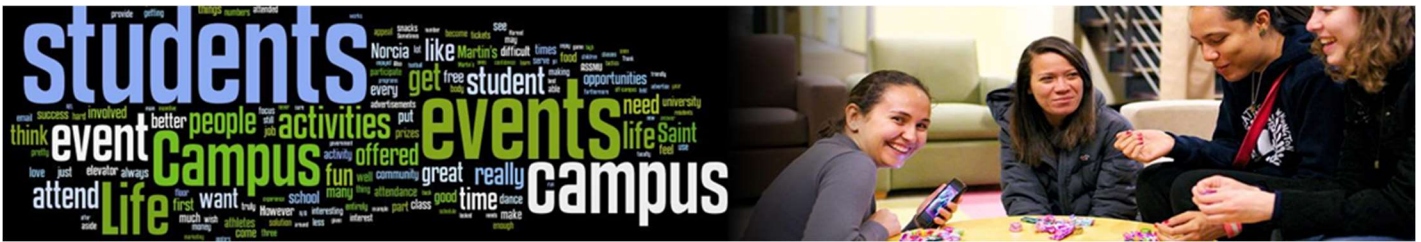
Wells Fargo

1010 Sleater Kinney Rd SE

Lacey, WA 98503

Phone: (360) 493-8484

A \$25.00 deposit is required to open a basic checking account at Wells Fargo. If you are a student under 24 years of age there is no monthly charge.



Cell Phone Service Providers Near Campus

Fred Meyer – Several different options for SIM cards and phone service.

Verizon Wireless – SIM card and phone service.

T-Mobile – SIM card and phone service.

Boost Mobile – SIM card and phone service.

H2O – SIM card can be purchased at Target (same building as Kohl's on the map)

- St. Martin's University does not endorse any of the providers listed above. We try to provide options that are close to campus. Please feel free to use any providers you would like.
- **Please note: You are required to inform OIPD within 10 days of getting a US phone number.**



Public Safety Office

Phone: 360-438-4555

Location: Old Main 251

Need someone to walk with on campus at night? Give this number a call.

Lose your student ID? Stop by this office with your alternate identification.



Emergency Services

Remember, only call 911
for serious emergencies!



Reporting Sexual Assault and Harassment

Public Safety: 360-438-4555

Emergency Services: 911

Sharon Schnebly

Phone: 360-438-4354

Email: SSchnebly@stmartin.edu

Office: Old Main Room 251

Ann Adams

Phone: 360-688-2832

Email: AAdams@stmartin.edu

Office: Old Main Room 206

Cynthia Johnson

Phone: 360-688-2290

Email: CJohnson@stmartin.edu

Office: Old Main Room 203

Student Health Center

Medical staff are available on campus if you are:



Feeling sick
Need medicine
Need a vaccination



Location: Burton Hall #102

Provider hours are available by appointment only:

Monday, Wednesday, Thursday and Friday: 10:00am – 4:00pm

To make an appointment:

email healthcenter@stmartin.edu or call 360-412-6160

**Closed during major federal holidays and school closures*

Counseling and Wellness Center

Feeling sad? Feeling depressed? Feeling homesick? Have other mental health concerns?

Please contact a counselor online or in-person



Contact the CWC to talk with an on-site counselor at 360-412-6123 or

email CounselingCWC@stmartin.edu

Location:

Saint Raphael Center

Office Hours:

Monday – Friday 8:00am – 5:00pm

****For emergencies call the Crisis Clinic (24/7) at 360-586-2800
or proceed to the nearest emergency room.***