



## How to Pay Your Student Account

### Wire Transfer:

ABA/Routing Number: 125000105

International/Swift Code: USBKUS44IMT

Bank: U.S. Bank

Bank Address: 1420 5<sup>th</sup> Avenue

Seattle, WA 98101

City/State/Country: Seattle, Washington, United States

Beneficiary Account Name: St Martin's University

5000 Abbey Way SE

Lacey, WA 98503

360-688-2450

Beneficiary Account Number: 153505416633

*\*\*There is usually a fee from your bank to wire funds, please account for that fee in the amount that you wire.*

### In the Student Financial Services Office:

- Cashier's Check
- Money Order
- Personal Check
- Cash

### Self-Service:

1. Login to your self-service account
2. Go to the Finances Tab
3. Click on Balance
4. At the bottom of the screen it says "Make A Payment"
5. Enter the Amount
6. Click on "Make A Payment"
7. Another screen will open up, if not then you need to turn off your pop-up blocker
8. Once the other screen opens up you have two options to pay:  
*Credit Card:* Enter your information, there is a 2.5% fee to pay with credit card  
*Bank Account:* Enter your checking account routing number and bank account number, there is no fee for this.
9. You will receive a confirmation once this has been completed

### Flywire: International students only

#### Why pay through Flywire?

- *Eliminate hidden bank fees* – ensure your institution receives the correct amount.
- *Save on exchange rates* – in most cases you can make a payment in your home currency. Flywire will process the currency exchange – offering you wholesale exchange rates, unmatched by traditional banks.
- *Peace of mind* – 24 hours multilingual customer support when you need it most. Know where your payment is in the bank transfer process.

1. Visit [www.flywire.com](http://www.flywire.com)
2. Select Saint Martin's University and then click Get Started
3. Fill out information regarding payment

*\*\*You can always come into the Student Financial Services Office for help.*

### Student Financial Services

5000 Abbey Way SE

Lacey, WA 98503

t: 360-438-4397 f: 360-412-6190 e: [finaid@stmartin.edu](mailto:finaid@stmartin.edu)

[www.stmartin.edu/SFS](http://www.stmartin.edu/SFS)

[Click Here to Access our Secure Dropbox](#)

