



Saint Martin's  
UNIVERSITY

## General Education/CORE Course Substitution and Waiver Request Form

STUDENT NAME: \_\_\_\_\_

Student ID: \_\_\_\_\_

Student Classification: Fr: \_\_\_ So: \_\_\_ Jr: \_\_\_ Sr: \_\_\_

I am requesting a course substitution for the following General Education/CORE Requirement \_\_\_\_\_

I am requesting a course waiver for the following General Education/CORE Requirement \_\_\_\_\_  
I understand a waiver does not grant any college credit, and if approved, will only satisfy subject matter.

### Rationale:

Please attach a rationale for your request. Include a course description and syllabus for the course you wish to serve as a substitute, as well as a narrative of no more than one page that explains why you believe it is a reasonable substitution for the SMU General Education/CORE Requirement.

### Signatures (must be obtained in order):

1. Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Informed \_\_\_ Denied \_\_\_ \*explain below

3. Director of General Education/CORE: \_\_\_\_\_ Date: \_\_\_\_\_ Informed \_\_\_ Denied \_\_\_ \*explain below

Consultation Notes:

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\*Reason for Denial:

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Return this form to the Office of the Registrar once all signatures have been acquired.