Scheduling your Accuplacer English Placement Exam

- 1. Go to https://prod.examity.com/accuplacer
- 2. Select "Schedule Exam"

ashboard Start Exam My Profile S	chedule Exam Reschedule/Cancel Exam 1 IEm	Fools Logout ail Support I Phone Support: 855-EXAMITY
🔓 Dashboard		
	Start Exam	
	Begin scheduled exam.	
My Profile	Schedule Exam	Reschedule/Cancel
Upload ID. Enter		
Confirm time zone.		

3. You will be prompted to complete your online profile before scheduling your exam



4. Complete the six steps outlined for your profile creation.



Important Timezone info: Be sure to confirm that you have selected the correct timezone when creating your profile 5. Once you have completed your profile select "Schedule Exam"

Dashboard	Start Exam	My Profile	Schedule Exam	Reschedule/Cancel	Exam Tools IEmail Support	Logout 1 Phorie Support: 855-EXA
💄 My F	Profile					
Exam	Requireme	ents		Computer Requiren	nents Check	Your exami

6. Copy and paste your Voucher Code into box provided, select St Martins University from the first drop down menu, select Accuplacer from the second drop down menu.

[Note: some students have had issues with the Accuplacer exam not appearing. Please refresh your browser window if you have this issue, as this tends to take care of it. If that does not fix your issue, use the "Chat with an expert" in lower right corner of screen. They will be able to provide troubleshooting support.]

📸 Schedule/Reschedule Exa	im	
Available Unavailable S	cheduled	
		On-demand scheduling
	Use the	on-demand scheduling option to take test within 24
To SCHEDULE an Exam:	To RESCHEDULE an Exa	Im: To CANCEL an Exam:
 Select Institution name and Exam. Select Date and Time. Click "Schedule." 	Click "Reschedule Exar Select new Date and Ti Click "Reschedule."	n." • Click "Cancel Appointment." me. • Yes in pop-up message.
Voucher Co	ode (Copy and Paste voucher code 8K64BL77 Exam Name	e in text box from your email)
Voucher Co Institution Name St Martins University	Dde (Copy and Paste voucher code 8K64BL77 Exam Name Select exam	Exam can be scheduled between 05/31/2018 9:00 PM - 06/01/2025 8:59 PM

7. Pick a date and time for your exam. If there are no times available for the day you select, please move forward in the calendar.

St Martins University					•		Exam Name				Exam can be scheduled between 05/31/2018 9:00 PM - 06/01/2025 8:59 PM				
••	•	Ma	ay 2020	0	•	••				Sele	ct Time				
Su	Мо	Tu	We	Th	Fr	Sa	12:00 AM	12:30 AM	01:00 AM	01:30 AM	02:00 AM	02:30 AM	03:00 AM	03:30 AN	
26	27	28	29	30	1	2	04:00 AM	04:30 AM	05:00 AM	05:30 AM			07:00 AM		
3	4	5	6	7	8	9	08:00 AM	08:30 AM						11:30 AM	
10	11	12	13	14	15	16				01:30 PM	02:00 PM	02:30 PM	03:00 PM	03:30 PM	
17	18	19	20	21	22	23	04:00 DM	04-20 DM	05-00 DM	05-20 DM	06:00 DM	06-20 DM	07-00 RM	07-20 DI	
24	25	26	27	28	29	30	04.00 FIVI	04.30 FIVI	05.00 FIM	05.50 FW	00.00 FW	00.30 FW	07.00 PW		
21	1	2	3	4	5	6					10:00 PM	10:30 PM	11:00 PM		

If you still have questions please reach out – Amy Stewart-Mailhiot (asm@stmartin.edu)