

Ann Adams
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Profile

- Over ten years' experience in higher education, **career development**, internship programs and employer relations; committed to seeing students successfully complete their education and transition to graduate school or to begin their professional career
- Extensive experience in establishing **relationships** with local community members, developing internships, sponsorship and promoting networking opportunities
- Successfully developed strategies and campaigns to engage college students and **alumni** in the career development process, securing **sponsorship** from employers
- Facilitate the Student Affairs **assessment process**, developing student learning outcomes for division and individual programs; conduct annual First Destination Surveys
- **Supervision** and professional development of professional and student staff
- Recent conference presenter of **best practice (Saints Have a Plan)**; longtime member and office holder of national professional organizations, including NACE
- Thorough understanding of the admissions, student retention, work experience, professional development, graduation achievement, fundraising and alumni relations processes in higher education
- Over five years' experience advising underrepresented students in engineering and developing a successful Cooperative Education program; extensive experience in working with first generation and international students
- Effective **presentation skills** developed through years of practice along with membership in Toastmasters; over five years' teaching experience at collegiate level
- **MBA**, California State University Sacramento

Work History

Associate Dean of Students and Director of Career Development

Saint Martin's University 2013 to present

- Supervise professional and student staff to manage the Career Center
- Lead the student affairs division assessment process
- Initiate strategies to improve data collection on graduates including a campaign to reach all seniors to develop a plan for life after graduation. *89% of 2015 graduates completed a plan*
- Promote the students and graduates of Saint Martin's through extensive networking in community organizations, events, committees

Director of the Office of Career Services

Saint Martin's University 2005-2013

- Manage the activities, services, and resources of the Career Center working with students and alumni (implemented online job posting system, social media applications, assessment tools and creative marketing plans)
- Conduct assessments with freshmen students to help direct their major choices; teach a section of First Year Seminar
- Provide a four-year career planning outline to direct students to make appropriate contacts and gain work experience before graduation; teach a section of Career Management
- Coordinate several career fairs and networking events each year

Director, Internship and Cooperative Education

South Puget Sound Community College 1996 – 2005

- Developed internship opportunities and career development plans for students in the technical degree programs
- Served on employer advisory committees
- Conducted a seminar for interns focusing on professional development

Coordinator, Cooperative Education Program for the School of Engineering and Computer Science

California State University, Sacramento 1994 – 1996

- Developed cooperative education opportunities for students; established relationships with technical employers
- Provided guidance on job search, résumé, interview preparation and success on the job

Program Coordinator, MESA Engineering Program

California State University, Sacramento 1986 – 1994

- Academic Advisor for underrepresented freshmen engineering students
- Developed work experience opportunities; assisted with résumé and interview preparation
- Coordinated career fairs, mock interview sessions, mentorship program with local employers; member of Employer Advisory Committee

Education

MBA, California State University Sacramento

BS, Business Administration (Management and Marketing) California State University Sacramento

Ongoing professional development in recruiting practices through SHRM, career development through MPACE/ NACE, NCEEA, internship and cooperative education practices through CEIA, student affairs through ASACCU (Catholic Colleges) and NASPA

Professional Affiliations

Society of Human Resources Management <i>Mock interviewer for WorkSource clients</i>	August 2011 to present
Association of Catholic Colleges and Universities <i>Conference presenter of best practice 2014</i>	2010 to present
NASPA (Student Affairs Professionals)	2010 to present
South Sound YMCA Board Member <i>Campaign Chair, Strong Kids Campaign (2011)</i>	2008 to 2013

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National Association of Colleges and Employers (NACE) 2006 to present
and the regional branch - Mountain Pacific Association
of Colleges and Employers (MPACE)

Thurston and Lacey Chambers of Commerce 2000 to present
(*through Saint Martin's University and South Puget Sound Community College*)

Northwest Career Educators and Employers Association (NCEEA) 1997 to 2011
Past President, Past Treasurer, conference committees

Cooperative Education and Internship Association (CEIA) 1994 to 2012
Past Regional Vice President