1098T Help Form

1098T's are available through our 3rd party provider: ECSI [https://heartland.ecsi.net/index.html](https://heartland.ecsi.net/index.html)

You will then need to Sign In to your existing profile or Register and Create a New Profile.

**Sign In or Register**

If you are creating a new profile you will create a username and password.

If you do not have your Heartland Key, contact Customer Service at 866-428-1098 for assistance.

You will then Register and enter your personal information

**Register**

You will then go to the next screen and enter your address information:

**Register**

You will then enter security questions:
Once you have saved your profile it will then take you back to the sign in screen:

Sign In or Register

Once you sign in again it will give you the option to receive your verification code:

Options:
- text to the phone number you provided
- Automated call to phone number provided
- Email to email address provided

Once you have the code enter into Sign in screen:

Sign In

To proceed, enter your verification code

Verification code

Verification Code Sent

Sign In

Click on the + to add Saint Martin’s University with the Key that was emailed to you
You will then enter the Heartland Key below:

You will then enter your social security number after you have entered the key:

As an additional security measure, please enter your SSN and click connect.

Once you have entered your social security it will connect your accounts:

You will then click View Account to see the 1098T information: